



SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**MARATHA VIDYA PRASARAK SAMAJ'S KARMAVEER
GANPAT DADA MORE ARTS, COMMERCE AND
SCIENCE COLLEGE**

**AT POST NIPHAD, TEHASIL NIPHAD, DIST. NASHIK MAHARASHTRA STATE
422303**

www.kgdmcollegeacs.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

The college is committed to provide higher education to students of rural area belonging to diverse socio-economical background. It is recognized under UGC 2 (f) and 12 B status of the UGC Act, 1956 and successfully received grants in aid. It is permanently affiliated to Savitribai Phule Pune University Pune. The vision, mission and goals of the institution are in tune with the objectives of higher education. The IQAC, CDC and the management jointly work for future development and the administration is clean and judicious ensuring equity by providing access to education to socially and economically backward students. It has two storied magnificent building with well built infrastructure with serene green ambience. It was established in 1971 with few students but there is consistent growth in the student's strength and presently there are 1059 on roll with 615 girl students. The college is spread in the seven acre area and the total built up area is 3980 Sq. meters. The College gives admissions to students by following the rules and regulation laid down by the government of Maharashtra. S.C./S.T./O.B.C./V.J./N.T. other minority class students are given priority. The college is multi faculty co-educational college with UG and PG programs. The college has qualified and dedicated teaching and non-teaching staff. The college organises soft Skills Development Training program, personality development workshops and various programs and functions with an aim to develop life skills and professional skills of staff and students. Various curricular and extra-curricular activities are regularly organised to inculcate value system among students. To cite one example the college has started Student's assembly in which students recite prayer of Sane Guruji followed by national anthem. The ICT competency development is at the core and the college tries best to imbibe ICT skills among staff and students by organising various workshops and programs. The NAAC peer team visited to college during. Good rapport is maintained with stake holders, parent, local people and alumni. Optimum utilization of budget is achieved and the college takes initiatives for budgetary provision for different activities. The college has uniforms for teaching, nonteaching staff and students.

Vision

To inculcate values and skills in students so as to empower them to face challenges of the new millennium and develop vibrant academic environment for best quality education

Mission

To develop personality of youths through value and skill based education

Objectives

- To strive for the development of holistic personality of students
- To make higher education available to all the sections of society
- To plan and conduct curricular, extracurricular and extension activities
- To develop confidence among students to face challenges of the new millennium
- To organize conferences, seminars and workshops to inculcate research culture among faculty members,

students and stakeholders

- To provide encouraging academic environment in college campus
- To promote use of ICT in teaching and learning practices
- To encourage continuous assessment of students for their academic development
- To organize staff development activities and programs
- To inculcate values of integrity, secularism and nation building and imbibe life skills among students by organizing workshops and training programs
- To conduct examination in fair atmosphere
- To develop spirit of save environment and conservation of nature
- To develop disciplined and secured learning environment for girl students

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

1. Adequate Infrastructural facilities with necessary equipments and tests
2. Competent and Experienced Staff
3. Committed to the progression of Economically, Socially, Educationally backward strata
4. Varied Extension activities
5. Eco-friendly Campus with Solar panel, Butterfly Park, honey bee centre and vermi compost unit with acute Cleanliness
6. Central Library with adequate Books, Journals, magazines and news papers
7. Student centric methods in teaching and Learning
8. Adequate sports facilities including Gymkhana and Boating club
9. Botanical Garden with Medicinal plant
10. Multi stationed Gym with body fitness equipments including treadmill, dumbbells and plates
11. 200 meter running track with 6 playgrounds with indoor and outdoor facility
12. Green Gym with multi-station drives
13. Effectively working Internal Quality Assurance Cell (IQAC)
14. Cyber Security and Human Rights and Duties courses for PG students
15. M.A. Economics and M.Com PG courses available

16. Successful implementation of Earn and learn Scheme
- 17 PPT supported and practical/ field work based teaching
18. Student's participation in Avishkar research competition every year.
19. Organisation of Students assembly every day and recitation of prayer of great Marathi poet "Khara to Ekchi Dharma" and national anthem
20. Well maintained discipline with uniform, I-card compulsory in college premises for staff and students
21. Government and University Scholarships and Free sheep for Backward class students
22. Skill Development courses in collaboration with *Janshikshan Skill Development organisation Nashik*
23. Soft skills Development Training Program in collaboration with Mahindra Pride School Hyderabad.
24. Outreach program, Village adaptation through NSS camp at Subhashnagar village
25. Save leopard project in collaboration with NGO Wild life conservation society
26. Bird Feeders and Bird bathes for thirsty birds
27. College enriched with variety of species showing biodiversity of birds and butterflies
28. Organisation of University level NSS Camp at adopted village and undertaken Pink village Project which has been praised by Hon.V.C.Dr.Nitin Karamalkar during his visit to Camp on 27/1/2018
29. Gandhi Research Foundation (Jalgaon) Centre and conduct of exam of Gandhian thoughts .

Institutional Weakness

Institutional Weakness

1. Permanently unaided programs
2. Inadequate Research Projects
3. Students demand to teach in vernacular language i.e. Marathi

Institutional Opportunity

Institutional Opportunity

1. Boating club will develop ample opportunities in rowing sports
2. Organise agriculture oriented workshops and programs
3. Engagement with neighbourhood through partnership and collaborations
4. Strengthen Career Guidance and Placement Cell to organise skill based courses

Institutional Challenge

Institutional Challenge

1. Disinterest of students in traditional Degree Programmes
2. No Sanction of Research Grants by Government
3. Student's focus on Vernacular Medium rather than English

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college offers B.A. program with Marathi, English, Economics, Psychology, Geography and Political Science as special subjects. For Commerce faculty the special subjects are Cost & Works Accounting and Business Administration. For Science faculty the special subjects are Microbiology, Botany, Mathematics and Chemistry. MA Economics and MCom in Business Administration are available for PG Programs. The IQAC prepares the academic calendar and concerned departments prepare departmental academic calendars. The curriculum is framed by Savitribai Phule Pune University and the college implements it. The faculty members represent college as being chairman of Board of study and members at university. They voice their suggestions, views and takes initiative formally and they also take active participation in the syllabus framing workshop. Feed backs from students, teachers, alumni and employers are regularly obtained. The certificate and value added courses are organised. BSc Maths, Botany and Zoology are being introduced in the assessment period and proposal of BSc Computer Science and BA History are submitted to the University. The Mission of the College focuses on personality development. Therefore the college undertakes different activities in order to give value education through organization of Bahishal Shikshan Mandal lecture series for students and Senior citizens, N.S.S Special winter camp, Yoga training, etc. These departments play important role in co-curricular, extra- curricular and extension activities. Various departments have established MOU and Collaborations with different industries under it regular field visits Study Tours and Industrial Visits are organised. The curriculum was restructured in 2019-20 by the University and Choice based credit system has been introduced. While framing the syllabus, utmost care has been taken to address cross cutting issues including Gender, Human Values, Environment and Sustainability and Professional Ethics. ICT tools are regularly used by teachers including PPT presentation, devices, tests, software, charts, models, instruments etc. The faculty members update their knowledge and skills through participation in Conferences, Seminars, Workshops and the college has also provided them financial assistance. Academic and administrative Audit AAA is carried out by IQAC.

The feedbacks are collected and analysed and necessary measures are taken by the college.

Teaching-learning and Evaluation

The college offers a number of programme options in special subjects and successfully implemented Choice Based Credit System. I.Q.A.C, prepares academic calendar. Teachers supplement the interactive lecture method by demonstration and PowerPoint presentation project work, role playing, student's seminar, interview method, and group discussions. Field visits, study tour activities are regularly organized. Through admission committee students belonging to different diversity take admission. Reservation policy of State Govt is implemented strictly. Online forms are filled and Merit lists are prepared. As per need of the course teachers practice different teaching methods. Re-Term Examinations are conducted in to improve the performance of slow learners. Academic counselling and induction programs are conducted to assist the students in the selection of the special subject. Welcome functions are organised to facilitate the fresher and introduce the course content. The advanced learners are motivated for anchoring, role playing, Avishkar competitions and elocution and debating competitions conferences and workshops. The mentoring is successfully implemented. Psychology dept organises Counselling program every year for counselling in academic and personal issues. The teachers practice experiential learning methods including study tours, projects and assignments, Students seminar, group discussion, competitions, flower exhibition and poster competitions. ICT enabled teaching and practical methods including maps, charts, tests, Surveying and Cartography and PPT presentations help students to enhance the teaching and learning experiences and expand their comprehension. The role of management is instrumental to provide full time teachers. During last five years two teachers are recognised as Ph.D. Guide, 4 have completed Ph.D. and one teacher has submitted the Ph.D. Thesis, 24 teachers have registered for Ph.D., 1 has completed M.Phil. 1 has registered for MPhil. 3 have passed SET/NET exam and one employee from library has passed SET Exam. The student's performance on various aspects is assessed. Different evaluation methods are adopted including assignments, oral internal exams, practical exams etc. Students also participate in talent search exams Chemiyad and Madhava exams. Semester end for first year, term end and annual exams for second and third year are conducted through centralised examination system. The University has developed INT-Mark online marks by dedicated username and password.

Research, Innovations and Extension

Through Research cell, Academic and Research coordinator is appointed for facilitating the research. Faculty members and students are inspired for research, consultancy and extension activities. Total 12 MOU and 4 Collaborations are successfully established. The college facilitates faculty to undertake research projects and present papers in various seminars and also publish papers in UGC listed journals. Total 51 papers are published in UGC listed journal and 28 papers are published in seminar proceedings. New equipments and new books purchased and journals are subscribed. One Minor Research project is completed. Eight proposals for Minor Research Projects are submitted to the University. The teachers also participate in various Conferences, Seminars, symposia, and Workshops. Every year the PG department organizes National level seminars and UG Dept organizes State level Seminars . Total 13 seminars, conferences and workshops are organized. Total 10 Journals are published in ISSN UGC listed Journal during the assessment period. Total 12 MOU and 4 Collaborations have been established. There are 02 Research Guides and 12 teachers have registered for Ph.D. During NSS Camp in the adopted village students have undertaken village survey. Three teachers have achieved awards. The Cell encourages staff and students to participate AVISHKAR (A Research Competition Sponsored by SPPU) from 2015-16 to 2018-19 total 54 students have participated in the Avishkar Research Competition and 08 students have successfully qualified to the next round. Every year INFLIBNET

subscription fee is paid and the staff gets opportunity. The College Library is computerized having a good collection of books and references and encyclopedia. P.G. students also have project work. The college also motivates the students to prepare wall-papers, posters, exhibits to transfer the knowledge on recent issues and organize poster presentation competition. NSS, NCC and Rover Ranger Units organized 68 extension activities including Ganesh Idol collection instead of immersion in the Kadva. NSS organized Camp at adopted village Subhashnagar and undertaken Pink village project. The organization of NSS camp for continuous three year at the village Subhashnagar has resulted in outstanding work in developing CCT on the Lonjai hill and the dry hill is now converted into green.

Infrastructure and Learning Resources

The college is situated in a sprawling campus of seven Acre having its own two storied magnificent building with all the basic infrastructural facilities. Since the College is located on Surat-Shirdi State Highway. The pilgrims moving from Saptshrungi Garh to Shirdi, Trimbakeshwar, Alandi and Pandharpur take a day / night halt in college and playground premises. The college has a spacious well equipped hall ceiling multipurpose hall which is made available for different programs including elections and training. Besides teaching and learning, the college has Canteen, Water supply facilities, Botanical garden, vermi compost unit, separate toilets for staff and students. 02 water storage tanks, water bore and two water connections 02 Four Wheeler parking Sheds. The College Ground is having Running track, 09 playgrounds, one green gym having five stations for exercises, and temple with marble Saraswati idol, One Girls Common room with attached toilet including vending machine and Examination Dept. There is three storied ladies hostel supported with canteen, security cabin and 24 hours vigilance CCTV cameras. There is Central Library with OPAC, N-List and Studio for E Content Development. The library has NVDA software for visually challenged students. The college has Eco-friendly Green ambiance with more than 1776 trees and the result is that Principal Dr. R.N.Bhavare is awarded with state level Nature friend award for his contribution in tree plantation and conservation in 2019, Solar Roof top 15 KWP capacity grid tied facility is available which is a stepping stone towards green initiative, rain water harvesting, Vermi Compost Unit with two baths producing organic solid and liquid manure, Butterfly Park with rare species of Butterfly, Spacious Parking Shade for Cars and Bikes, 27 CCTV cameras. Botanical Garden with Medicinal plant, Multi stationed Gym with body fitness equipments including treadmill. 200 meter running track with 6 playgrounds with indoor and outdoor facility, Green Gym with multi-station available. College provides wheel chair and ramp facility and ramps at different spots. The college is equipped with 42 computers 10 LCD projectors, 18 printers, 3 laptops, 8 scanners, 3 all in one scanners, 3 photo copier machine, 1 digital notice board.

Student Support and Progression

Though the college is situated in rural area it is successfully providing Capability Enhancement Programmes as counselling, Student Development Office including earn and learn scheme, Workshops on competitive Exam and Career Guidance, Sports, N.S.S., N.C.C., rover ranger and Training in Soft Skills Development. The rate of progression for the higher studies is Commendable. Student progress is regularly observed through continuous evaluation through Choice Based Credit system efforts are made to reduce the dropout rate. The college has Scholarship facilitation cell to guide students from minority community. For some financially weaker students Poor boys scheme is implemented. The students insurance is available with minimum contribution. fee instalment scheme, concession in fees, free medical check up, Blood donation camp, free blood group test camp etc are regularly practiced. Approximately, 49% of the students availed the facility of Scholarships and Freeships provided by the government. English dept screens films of prescribed texts and videos through

Language Lab. The lab is equipped with language clarity improver machines, audio Cassettes, CDs, DVDs and Videos. To inculcate the leadership skills the Student Council plays a vital role. Sports and cultural competitions are regularly organised. Complaint Redressal Cell is the platform as per policy complaints are redressed in time. Suggestions boxes are kept at various places to receive complaints. Regular meetings organised to redress of complaints. Various program are also organised for awareness rising. No complaint of anti ragging and sexual harassment has been received till date. Gender audit is done and girl student's participation in various programs has been marked. Many girl students have won prizes in the competitions and they are felicitated in the assembly before all students gathering. This practice helps for motivation for other students. During last five years 03 students have qualified SET exam, 1 student has qualified Talathi Examination, 1 student has joined Maharashtra Police, 02 students have Indian Army. 12 students have won Medals in National level Sports Competitions. There is registered Alumni Association and their suggestions are obtained through regular meetings. Alumni are invited in various events and engaged through various activities.

Governance, Leadership and Management

The IQAC, CDC and the management jointly work on strategic action plan and schedules for future development. The IQAC prepares academic calendar and AQAR and they are sanctioned in the IQAC meeting. Optimum utilization of budget is achieved and the college takes initiatives for budgetary provision for academic and administrative activities. The college has uniforms for teaching, nonteaching faculty members and students. Self appraisal of teaching and non teaching staff is obtained by filling up the self appraisal forms every year and sends to the management office for necessary action. The financial support is provided for development and maintenance of infrastructure facilities. The administration is decentralized and Principal being the head of institution has empowerment in academic and administrative issues. IQAC prepares different curricular, co-curricular, extracurricular committees and Cells for conducting academic and extension activities. The head of the department convene meeting in which workloads are distributed and the teacher develop departmental academic calendar and teaching plan accordingly. The administration of the college is decentralized at all the levels including teaching, co-curricular, extracurricular and financial management activities and it is monitored by the Principal with the support of IQAC. Vice Principal, HOD and Various committee coordinators collaboratively involve in the decision making. This collaborative practice creates free and fair atmosphere of participatory democracy. Administrative authority and responsibility are given to the faculty on the basis of their post, experience, capability, dedication skill to meet institutional goal. The administrative powers are delegated to HOD while doing expenditure on organisation of Seminars and conference, Students Development Officer to implement various schemes of the University, NSS Program Officers to implement regular activities and Special Winter Camp. The Purchase Committee is formed for the purchase, maintenance and upkeep of the Chemicals. The flow of Purchase is-Demand from HOD- Purchase Committee –Principal- CDC-Management. The parent institution sanctions Financial and Administrative needs like revision of fees, budget etc. The college accounts are audited regularly as Internal Audit takes place twice in a year through an external agency. External Audits are done by Joint Director, Savitribai Phule Pune University and UGC from time to time.

Institutional Values and Best Practices

The Mission of the College focuses on inculcating values and social commitment. Therefore the college undertakes different activities in order to give value education. e.g. The college has innovative practice of students assembly in which students recite prayer and national anthem, organization of Bahishal shikshan mandal lecture series for students and Senior citizens, N.S.S Special winter camp, Yoga training, etc. The

college has developed Annual gender sensitization action plan and yearly activities are conducted accordingly. The college has conducted two Gender Audit. The college is committed to provide unbiased and friendly environment for all students to enhance their inherent skills. The security of girl students is at the most priority and the flex board of this guideline and emergency contact number is displayed. Complaint Redressal cell is established. College has organized lecture series through “Nirbhay Kanya Abhiyan, workshop on Self Defense for girls, and on Women empowerment . Fire fighting equipments are readily available along with instruction. Psychology Dept. has five cubicles for counseling. In the counseling session the feedback of students is collected. There is common room for the girl students with Sanitary napkin winding machine with disposal facility. For the Biomass collection purposes the college has maintained Vermi compost unit **Zoology department**. The waste water released from the water coolers is directly connected thorough proper channel to the plants. The College burns, autoclave the biomedical waste like needles, cottons culture media etc that it is safe to discard. It is done by the department of Microbiology. E-waste is collected and handed over to MVP’ Samaj's KKW computer Science college Pimpalgaon Baswant. National Policy for Persons with Disabilities No.3-1/1993-DD.III laid down by the Ministry of Social Justice and Empowerment Government of India. Different programs are organised in the college as efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Subhashnagar village is adopted of Niphad Tehasil to undertake social activities The Handbook on the code of conduct and core values is uploaded on the website. Cross cutting issues are included in the curriculum.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MARATHA VIDYA PRASARAK SAMAJ'S KARMAVEER GANPAT DADA MORE ARTS, COMMERCE AND SCIENCE COLLEGE
Address	At Post Niphad, Tehasil Niphad, Dist. Nashik Maharashtra State
City	Niphad
State	Maharashtra
Pin	422303
Website	www.kgdmcollegeacs.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	R.N.Bhavare	02550-242084	9423962910	02550-241084	kgdmcollegeiqac@gmail.com
IQAC / CIQA coordinator	P.P.Parmar	02550-2550242084	7972946253	02550-241084	prilkgdm@yahoo.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	01-01-1971			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Maharashtra	Savitribai Phule Pune University		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	19-07-1976		View Document	
12B of UGC	14-06-1983		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	At Post Niphad, Tehasil Niphad, Dist. Nashik Maharashtra State	Rural	7	3980

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Marathi	36	HSC ARTS	Marathi	600	251
UG	BA,Economics	36	HSC ARTS	Marathi	600	281
UG	BA,English	36	HSC ARTS	English	600	262
UG	BA,Political Science	36	HSC ARTS	Marathi	600	283
UG	BA,Geography	36	HSC ARTS	Marathi	600	258
UG	BA,Psychology	36	HSC ARTS	Marathi	600	233
UG	BCom,Commerce	36	HSC COMMERCIAL	Marathi	360	188
UG	BCom,Commerce	36	HSC COMMERCIAL	Marathi	360	218
UG	BSc,Botany	36	HSC SCIENCE	English	360	132
UG	BSc,Chemistry	36	HSC SCIENCE	English	360	189
UG	BSc,Mathematics	36	HSC SCIENCE	English	360	58
UG	BSc,Zoology	36	HSC SCIENCE	English	360	141
UG	BSc,Microbiology	36	HSC SCIENCE	English	360	140
PG	MA,Economics	24	BA ARTS	Marathi	120	7
PG	MCom,Commerce	24	BCOM COMMERCIAL	Marathi	120	13

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				1				9			
Recruited	1	0	0	1	0	1	0	1	8	1	0	9
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				27			
Recruited	0	0	0	0	0	0	0	0	10	17	0	27
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				33
Recruited	30	3	0	33
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				5
Recruited	5	0	0	5
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	3	0	0	4
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	4	1	0	5

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	3	3	0	6
PG	0	0	0	0	0	0	6	14	0	20

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

**Self Study Report of MARATHA VIDYA PRASARAK SAMAJ'S KARMAVEER GANPAT DADA MORE ARTS,
COMMERCE AND SCIENCE COLLEGE**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	445	0	0	0	445
	Female	601	0	0	0	601
	Others	0	0	0	0	0
PG	Male	2	0	0	0	2
	Female	18	0	0	0	18
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	94	112	73	66
	Female	88	87	72	64
	Others	0	0	0	0
ST	Male	117	107	100	93
	Female	70	74	52	60
	Others	0	0	0	0
OBC	Male	178	167	163	120
	Female	270	268	257	238
	Others	0	0	0	0
General	Male	199	210	183	112
	Female	230	214	221	180
	Others	0	0	0	0
Others	Male	117	124	103	82
	Female	110	117	121	114
	Others	0	0	0	0
Total		1473	1480	1345	1129

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
223	205	190	190	190
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2019-20	2018-19	2017-18	2016-17	2015-16
15	15	14	14	14

2 Students

2.1

Number of students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1129	1345	1480	1473	1512
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
837	941	1056	1044	1032

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
296	196	237	231	187
File Description	Document			
Institutional data in prescribed format	View Document			

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
38	38	35	36	33
File Description	Document			
Institutional data in prescribed format	View Document			

3.2

Number of sanctioned posts year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
14	14	14	13	13
File Description	Document			
Institutional data in prescribed format	View Document			

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 32

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
261.7	258.6	282.9	309	253

4.3

Number of Computers

Response: 42

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The College is permanently affiliated to Savitribai Phule Pune University, Pune since 1971 and it follows the curriculum prescribed by the University. The College ensures effective curriculum delivery through a well planned and documented process. The IQAC prepares the academic calendar of the college and also the concerned departments prepare their departmental academic calendars prior to the commencement of every academic year. The academic calendar specifies suitable dates for significant academic and other activities. The faculty members are briefed on the academic activities of the college on the first staff meeting at the commencement of every academic year. The Head of the departments organises departmental meetings to assign the workload. Considering the workload and planning held in the departmental meetings, the syllabus is disseminated as per classes and courses for teaching. Faculty members prepare semester-wise teaching plan for theory and practical at the beginning of every term/semester. Every teacher maintains teaching plan containing timetable, workload, Annual/Semester, actual teaching units, and academic and administrative committee responsibilities. The timetable committee prepares a general time-table and HoD of concerned departments prepare departmental timetable. Teachers conduct classes according to the timetable. IQAC and departmental meetings are held periodically to review the syllabus completed. For the effective transmission and delivery of curriculum, departments integrate classroom teaching with various ICT tools, laboratory practical, field projects, students seminars, tutorials, Avishkar research projects, field survey, etc. For the up gradation of subject-related knowledge, college organizes seminars, conferences, and workshops. This activity provides a platform to the faculty and the students to participate and interact with experts in various fields and enrich and update their subject knowledge. For the effective curriculum delivery teachers use participative, problem solving and student-centric learning methods. Faculties use PPTs video lectures, models, charts, various educational software's effectively and creatively. The college organizes guest lectures, expert lectures of eminent academicians for the effective curriculum delivery. The college has a mentoring system for academic-related issues. Library provides INFLIBNET, e-journals, Database, Shodhganga, OPEC, Book Bank facility etc. to the students and the teachers for effective teaching-learning. IQAC conducts the Academic and Administrative Audit by the external peer and internal core committee for further improvement in the academic and administrative activities. At the end of every academic year, IQAC collects and analyses feedbacks from students, teachers, employers and alumni.

File Description	Document
Upload Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The IQAC develops academic calendar at the beginning of the academic year in consultation with all head of the departments and committee conveners. It is printed in the college prospectus and also displayed on the college website and on the department notice boards. This academic calendar depicts transparency in the functioning of the college. It helps as a source of information and planner for students, faculty, staff, and other stakeholders of the college containing following information:

With respect to continuous internal evaluation the calendar contains following schedule:

- Assignments/Test/Practical/oral/ etc.
- Internal examination, semester end, Term end and Annual examination etc.
- Commerce and Science dept Practical exams
- Field visit/study tours by Dept.
- University exam tentative schedule
- Central Assessment Program Schedule etc.

Every department also develops department academic calendar and teaching plan of every teacher taking into consideration the college academic calendar. The annual academic workload is distributed in the department meeting organised in the beginning of the academic year. Teachers prepare the lesson plan before the commencement of semester, that indicates the topics to be covered in lectures for each subject and it is duly reviewed and approved by the head of the department. The students' academic progress is supervised regularly by adopting Savitribai Phule Pune University strategy of continuous internal evaluation CBCS pattern. The departments also undertake student's seminars, project work, and unit test and semester examinations as a part of their evaluation.

From 2019-20 CBCS pattern is implemented for first year in which 10+20+70 pattern which is implemented for Arts and commerce faculty and For Science Faculty 35+15 for each semester is implemented. For Arts faculty Assignment are submitted for internal evaluation and for commerce faculty following are evaluation methods that are implemented:

- Written exam
- Presentation
- Projects
- Assignments
- Oral exam

For the successful implementation of internal assessment process, Chief examination officer (CEO) forms Examination committee at the college level which monitors overall internal assessment process and filling of marks to the University through online Int-mark process. The committee organises internal and term end examination through allotment of orders like junior supervisor, invigilator and internal squad etc. The record of internal assessment is maintained by the concern department and submitted to the Exam dept.

File Description	Document
Upload Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 15

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 7

1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.

2019-20	2018-19	2017-18	2016-17	2015-16
01	02	01	01	02

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 5.23

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
98	52	14	79	110

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

In addition to it our college also has conducted various activities/programs on cross-cutting issues to supplement the University curriculum.

Every year NSS and NCC students collect Ganesh idols on the Ganesh Visarjan. The idols are collected and dumped in the artificial ponds instead of visarjan in the river to stop water pollution. Every year the college also organises tree plantation drive in the college premises as well as in the NSS adopted village to promote environmental awareness through tree plantation, water conservation, check dam construction, blood donation, village cleanliness, plastic-free drives etc. The college observes **Less Use of Vehicle Day** and also takes efforts for a plastic free campus. During Holi festival the college organises Eco-friendly Holi Drive in which the teachers visit every classroom to explain students how to take precautions from hazardous and chemical colours. The teachers persuaded them to use natural colours and celebrate eco-

friendly Holi/Rangapanchami and do not use chemical mixed colours in the Holi festival. The students were persuaded this message and they spread this message among their relatives and friends so as to create awareness rising in the society. The college also undertakes initiatives and activities of in e-waste, solid waste, and liquid waste management (ETP) The college has installed Solar roof top on the main building and solar water heater on the Girl's hostel building and also installed LED bulbs and tubes to save the energy and minimize environmental pollution. The college has conducted the green audit and energy audit, gender audit from an external peer team. The Zoology department and placed bird feeder and water baths for birds in various spots of college premises. During summer season the Zoology department creates more artificial ponds for thirsty birds. Nandur Madhyameshwar Bird Sanctuary is a world famous spot where birds migrate from thousands of kilometres. College students regularly visit the spot for survey and study bird migration which is also a topic in the syllabus. The College gives payment receipt with message **Water is more precious than Gold** this is our attempt of environment conservation and during last five years the college has given this message save water to more than 5000 students.

Following are the courses having Crosscutting issues.

SYBA Psychology Social Psychology Developmental Psychology **Gender**

FYBA/SYBA/TYBA English Poetry, Drama/Short stories/novels **Gender**

TYBA English Communication Skills **Professional Ethics**

FYBA Marathi Kavitasangrah Matrupanchak **Gender**

SY & TYBA Political Science Political Ideologies **Human Rights and Duties**

S Y/BSc/ BA Environmental Awareness Programme **Environmental Awareness**

T Y BA Geography Regional, Human Geography and Agricultural Geography **Environmental Awareness**

T Y B Sc Botany Environmental Botany **Environmental Awareness**

SY/TYBSC Zoology Environmental Biology and Toxicology **Environmental Awareness**

FY BA Political Science Indian Government and Politics **Human Rights**

SY/TYBSC Microbiology Waste Water Treatment, Soil Micro **Environmental Awareness**

SYBA Political Science Political theory and concepts **Human Rights**

TY BA Political Science International Politics **Human Rights**

All PG programs Paper I and II **Human Rights and Cyber Crime Professional Ethics**

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 1.51

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
03	03	03	03	03

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 27.72

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 313

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni

Response: A. All of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)
Response:
2.1.1.1 Number of students admitted year-wise during last five years
2.1.1.2 Number of sanctioned seats year wise during last five years
2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)
Response:
2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
Response:
The advanced and slow learners are identified through their academic records. The College also tries to assess the learning levels of the students by considering their interaction in the class and practical, participation in various class activities, attentiveness and regularity. Special programs for advanced learners: Avishkar Research Competition: During 2015 - 2019 total 64 students have participated in Avishkar Research Competition. • 06 students were selected for the District level Avishkar Research Competition in 2018-2019. • 02 students from Chemistry Department were selected for the University Level in 2017-18 • 2 Students from Physics Department were selected for the University level in 2016-2017. Participation in Seminar and Workshop: • Total 9 students of Department of Psychology have attended state level workshop at Saikheda College. • 5 girl students have participated in workshop on Nirbhay Kanya at Laslagaon College. • 04 students of our college have participated in workshop on 'Gender Equality' at Saikheda College Nashik. Other Activities:

- Opportunities were given to work as a member in various cells and committees.
- Students organize and anchor different programmes of college by their own.

Special programs for slow learners:

- **Tutor Ward Cell:** Faculties of the college adopts academically weak students who are given time to time guidance by that particular faculty.
- Students are given **question paper for solving** and they are checked by particular subject teacher.
- **Home assignments** are given to them.
- Use of **bi-lingual teaching** to enable them to reach at the meaning of the concepts.
- **Assisting them in note making, highlighting and revising** the key points of the particular topic.
- Motivating them to answer the questions asked on the taught topic to check their understanding.

Common Activities to bridge the gap between advanced and slow learners:

- Competitive exam career guidance and placement cell organized lectures of Experts on competitive exams: During the academic years 2015-2019 total **14 lectures** of the experts were organized and **1038 students** were benefitted by these lectures.
- **Madhava competition by Department of Mathematics.**

In 2018-19 and 2019-20 total 104 participants have attempted the Madhva exam.

- **Chemiad examination (Chemistry department):**

From 2015 to 2019 total 369 Students have appeared for the exam.

- **Gandhian thought competition:**

Total 1144 Students have participated in the competition during 2015-16 to 2019-20.

- **Certificate Course in Retail Sales Associate:**

Our College has organized Certificate Course in Sales Associate in collaboration with Barclay and Shri Shri Ravishankar Art of living in 2015-16 & 2016-17. Total 190 Students of T.Y.B.A/B.Com/B.Sc were benefitted by it

- 09 Lectures on **Human Rights** and 10 Lectures on **Cyber Security** were organised for the students of M.A and M.Com.
- Under Skill Development Programme Lectures of **Value Education** and **Employability Skills** are organized for the students of First year Commerce.
- Every year our Mother Institute organizes **MVP. Karandak** and our students participate in the competitions.

File Description	Document
Upload any additional information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 30:1

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Our College always takes efforts in making the all-round developments of the students in academic, so we successfully implement the student centric methods in the following way.

Experiential learning is used to enrich the students with actual experiences.

It includes

Study tours/ Field visits:

Our Departments like Commerce & politics have organized study tours at places like Nashik District Central bank at Niphad branch, Sahyadri Agro farm Mohadi, Grampanchayat Patoda, the award winning village in Aurangabad District.(The Village has been awarded *with Adarsh Gaon Puraskar* by the Government of Maharashtra.). By visiting these fields our students get the experience of the working of the Bank, knowledge of Marketing, Packing and Export system the ideal working of the village respectively.

Department of Geography arranged various study tours for better understanding of Geographical variations and climatic variations. They visited the places like *Nandurmadhmeshwar* Birds Sanctuary, *Nirmal Gram* Training Center, YCMOU, Sula Vineries and *Bhandardara Dam*.

To get the in-depth knowledge of the particular subjects the Science departments arranged Field visits to as per the need of their curriculum. They visited the places like

- **Om Gayatri Nursery, NHRDF Centre, Flower parks** (Botany),
- **Sewage Water Treatment Plant; research Centres, Blood banks Winery** (Microbiology),
- **Bird sanctuary** (Zoology),
- **Jain Industries, Jalgaon** (Physics)
- **IIT Bombay SAIF Department** (Chemistry).

Participative learning is used to enhance their creativity. Students can actively participate in various activities offered by the college.

- **Group Discussion- Department of English** organized group discussion activity of the students of

F.Y.B.Com. Language Departments also encourage students to participate in situational speaking through role plays.

- **Paper Presentation Competition:** 09 students of **Department of English** have participated in Intercollegiate Paper Presentation competition at M.S.G. College Malegaon.
- **Writing Articles:** Students are motivated to write articles, poems, etc on a particular theme/topic as decided for the annual magazine **Makarand**
- The students of Department of **Botony** Collected samples for **Herbarium**.
- **Handwritten Magazines:** Departments like English, Marathi Botony, Zoology, Physics, Mathematics, Chemistry, and Microbiology prepare Handwritten Magazines and students contribute their articles in them.
- **Botany Department** organizes flower decoration competition.

Problem solving method:

- Teacher asks questions based on the academic queries and the students are encouraged to give the answers and they are asked to prepare projects on that.
- The students of M.Com (II) prepared the projects related to Business Administration.
- Department of Microbiology has given projects to students of F. Y. B.Sc. for Semester I.
- The Department of psychology gives project work to the students of third year (special psychology).
- Teacher always assist the students while giving answers in the class.
- While dealing with the practical of various subjects of science the teacher tries to solve their problems by assisting them in the practical.

File Description	Document
Upload any additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

our teachers use ICT enabled teaching and learning aids effectively.

Online Modes of Teaching: Google Classroom

- Some teachers have started teaching with Google classroom. On the platform of Google Classroom the teachers shared their Pdf files of curriculum, e books, notes, question banks related to the curriculum with the students.
- Every teacher has developed PPTs of various topics of curriculum and students are benefited with PPT presentation.
- The YouTube videos related to curriculum are shown to the students.
- English dept organises film festival and the films developed on prescribed novels, drama, short story, one act play are screened for better comprehension of the students.

Role of Library

- The library takes initiative in e content development and many teachers have developed e contents which are uploaded on the SPPU repository of E-content.
- The library has also developed its repository and various university and term end exam question papers, question banks are available on it and students regularly access them.
- The library also has a collection of CD and DVDs related to curriculum and general topics.

ICT Enabled other Activities:

- The faculty members have also participated in the SWAYAM online courses and therefore they have good exposure to online teaching-learning and they have successfully utilized it in regular teaching-learning.
- Many teachers have completed online FDP and webinars on ICT enabled teaching.
- English Department developed online quiz of communications skills for students and they have successfully appeared for it and received online e certificate after getting qualifying marks in it.
- Zoology ,Microbiology and Chemistry Departments developed online quizzes of General Knowledge of Zoology, Awareness of Covid-19 and General Chemistry respectively for students and they have successfully appeared for it and received online e certificate after getting qualifying marks in it.

Other essential Devices

- The college has seven ICT enabled classrooms and two seminar halls equipped with LCD projector and screen and the teachers use them for teaching theory and practical.
- The college has multimedia teaching aids like Computers, Laptop, Internet Connectivity, Audio Systems, language clarity improver machines, LCD Projectors, Microphone, Head Phone and scanner which are effectively utilized in teaching.
- PPT presentations of experts, Invited talks are conducted in seminar halls using ICT facilities.
- The college website is dynamic and it also contains links of various contents like Exam Department of SPPU, Curriculum, E-resources. Publisher's Book Catalogue, Question Papers, Jaykar Portal of Savitribai Phule Pune University, N-LIST, E-Books E-Journals Database, Shodhganga : Indian Ph.D Thesis Repository, Ph.D Synopsis Repository, NPTEL Videos, e-PG Pathshala etc. Links are provided in E-Resources Page on Home page of our College website.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 32:1

2.3.3.1 Number of mentors

Response: 35

File Description	Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 264.73

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response:

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 7.87

2.4.3.1 Total experience of full-time teachers

Response: 299

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The college carries out an Internal assessment at the undergraduate and post-graduate levels as per the norms of Savitribai Phule Pune University.

Patterns of assessment are as follows.

Internal examination system:

- The evaluation process is introduced to students in the **college prospectus**.
- The timetable of **Term End exam** is prepared at the institution level i.e. MARATHA VIDYA PRASARAK SAMAJ to maintain uniformity and the college displays it for the students well in advance.
- **Term End** exam consists of **60 Marks** which are converted into **20 Marks**.
- For Credit Pattern the **timetable of Internal exam** is prepared by the college itself which is displayed for the students well in advance.
- For **S.Y. and T.Y. B.Sc. internal Examination** is of **10 Marks**.
- Internal and Term-end examinations are held at the end of the first term. (Probably in the month of October/ November).
- For **credit pattern (B.A. and B.com.)** the **internal exam** is of **20 Marks** and students are given **home assignments for 10 Marks** and for **B.Sc. Internal is of 10 Marks and assignments are given for 5 Marks**.
- Practical are conducted by the teachers regularly and students are given proper guidance for that.
- The **internal examination question papers** are **set at the college level** by the subject teachers and for **Term End exam the question papers are set at Central level by our institution i.e. Maratha Vidya Prasarak Samaj, Nashik**. The college teachers are also appointed as the paper setter for it.
- The marks of Term end Examination and internal are informed to students in classrooms.
- Teachers have University Login in the University examination portal through which internal examination marks are filled through online system by concerned teachers.
- There is no interference of other employee so its secrecy and transparency is maintained.
- The college also appoints internal vigilance squad for prevention of misconduct during the internal

and University examination.

- Mobile phones are strictly banned during the examination.
- The teachers prepare mark lists after the evaluation and they are kept on record in the examination cell and in the concerned department.

Chief Examination Officer and Examination committee:

- The College Exam Officer is appointed by the Principal to control the Examination during the year
- The CEO is assisted by the Examination committee which is formed by the Principal. This committee observes the internal evaluation system with the guidance of CEO.
- CEO and the examination committee take care about the records of internal assessment

File Description	Document
Any additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The students are important stakeholders of the college and hence college takes care to keep transparency for the students in the total examination procedure and tries to deal with the grievances of the students related to examinations.

The Examination Committee of the college handle the grievances related to the internal assessment and for the grievances at the level of University are also considered by it by communicating with the Department of exam of the University.

Grievances at the College Level:

- The college has appointed **Internal Grievance committee** to look into grievances of students. The committee tries to resolve the issues of the students. For that the written applications of the students related to their grievances (like change of marks) are taken.
- To resolve these grievances the record done previously is verified by the committee.

Grievances at the University Level:

The grievances related to external or University exam are handled by the College Exam Officer. He with the help of Exam Committee communicates the grievances with the University and University takes proper action on it.

For Example:

- If the students don't get his or her barcode sticker he/she is helped with the emergency sticker and the report of the same is prepared to send it to the exam department of the university.
- If there are any corrections in the details (change in name or subject) on the exam form (filled on the online platform by the students), they are reported by the Exam cell of the college to the Exam Department of University. The University makes necessary corrections in it.
- The grievances related to Hall tickets are also resolved by the University Exam department by the intervention of college Exam Cell.
- Students can apply for the revaluation by filling an online form on the college website. After verification and authentication of the form by the College Exam Cell, it is forwarded to the University Exam Department. The University considers the grievance and takes the decision.
- Students can also apply for the Photocopy of his paper for that also he has to fill an online form on college website and the college Exam Cell forwards it to the University Exam Cell and proper action is taken by the University on it within 15 to 20 days

File Description	Document
Any additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

- Yes Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
- Every programme and course has a specific set of objectives which are approved by the Board of Studies of the Savitribai Phule Pune University. Programme and Course Outcomes of the respective subject are designed by considering these Objectives.
- The vision and mission statement of the college communicate the programme outcomes.
- A departmental meeting proves helpful for teachers to become aware of the programme outcomes as well as the course outcomes.
- Teachers attend workshops and seminars based on programme and course outcomes.
- Every subject teacher conveys Course Outcomes at the introductory lecture of respective subject / course
- The copies of the syllabi are kept in the College library for students.
- The faculty of concerned department explains course objectives, evaluation pattern, marking scheme etc. to the students.

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

- The college tries to assess the attainment of Programme Outcomes and Course Outcomes through different means. For example the teachers take regular feedbacks from the students while teaching.
- Attainment of Course Outcomes and Programme Outcomes are done by customized evaluation pattern which includes Seminars, presentation, Home assignments, tutorials, Extension Work, Role playing Workshops etc.
- The college follows the evaluation pattern prescribed by the Savitribai Phule Pune University, Pune.
- This type of evaluation includes, term end, internal, semester, practical (Departments of Chemistry, Botany, Zoology, Mathematics, Physics, Geography, Psychology and Commerce) and annual examinations conducted at the end of course.
- These examinations and their results also measure the attainment of Course Outcomes and Programme Outcomes.
- Projects prepared by students on environment also prove the attainment.
- Chemiad exam conducted by college is also another example of the attainment of Programme and course outcomes.

Samples Papers of Tutorials are attached

File Description	Document
Upload any additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response:

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0.3

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	0.30

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 5.26

3.1.2.1 Number of teachers recognized as research guides

Response: 02

File Description	Document
Institutional data in prescribed format	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 1.75

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
00	00	00	00	01

3.1.3.2 Number of departments offering academic programmes

2019-20	2018-19	2017-18	2016-17	2015-16
12	12	11	11	11

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The college has established an ecosystem for innovations and initiatives for creation and transfer of knowledge are as follows.

The college has established a **Research Cell** and it is committed to develop research culture among staff and students. The college has appointed an **Academic Research Coordinator (ARC)**. The Cell functions as per the guidelines of the University. The Principal is the President and the Coordinator and members work for the research culture enhancement. The Cell encourages the faculty members to undertake **Major and Minor Research projects** funded by different agencies such as **UGC, DST, BCUD (SPPU), and ICSSR**. The result is that **01** minor research project is completed and **08** proposals of Minor Research Projects were submitted to BCUD and 01 to Mahatma Gandhi National Council of Rural Education, .

In addition to this the teachers write research papers and total **51 papers** are published in ISSN journal and some of them are published in UGC listed journal. The teachers also participate in various international, national and state level Conferences, Seminars, symposia, and Workshops. Total **28 papers** published in the Conference proceedings. The cell also motivates scholars to write and publish chapters in books. Every year the **PG department organized National level seminars and UG Dept organize State level Seminars** as per the guidelines of the SPPU. **Total 13 seminars**, conferences and workshops are organized in the college. The Cell has also successfully published the Seminar Proceedings of papers in ISSN UGC listed Journal. Total 10 Journals are published. The Cell regularly organizes meetings with departments

and give information of various collaboration and MOU to be established. Total **12 MOU and 4+5=09** Collaborations have been done. The college has a total of **08 M.Phil, 05 Ph.Ds.** and **02** Research Guides and **12** are registered for Ph.D.

The Cell encourages staff and students to participate **AVISHKAR** (A Research Competition Sponsored by SPPU) from 2015-16 to 2018-19 total **54** students have participated in the Avishkar Research Competition and **08** students have **successfully qualified to the next University level round of Avishkar competition** and they have successfully presented their research in the University. Teachers also participated in Avishkar Poster presentation competition. The college also provides different facilities to the staff and students to enhance their knowledge and research skills. The library has subscribed several National and international journals. Every year INFLIBNET subscription fee is paid and the staff gets opportunity to get access of vast library resources through INFLIBNET. The library is computerized and staff and students get INFLIBNET facility. The College Library is computerized having a good collection of books and references and encyclopedia. P.G. students also have project work in the forth semester which exposes them to the latest knowledge applications in their field. The college also motivates the students to prepare wall-papers, posters, exhibits to transfer the knowledge on recent issues and organize poster presentation completion during Annual social gathering.

File Description	Document
Upload any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 4

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
03	00	00	01	00

File Description	Document
Report of the event	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 2.4

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 12

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 5

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.42

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
13	11	10	16	01

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.78

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
05	03	05	05	10

File Description	Document
List books and chapters edited volumes/ books published	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college promotes extension programs and activities through different committees and cells **National Service Scheme (NSS), National Cadet Corps (NCC), Red Ribbon Club, Rover Ranger Unit, and Student Development Officer (SDO)** in order to make the holistic development of students. The objectives of these activities are to create social and holistic development of the neighbourhood community and to sensitize students to national, social, and environmental issues. During 2019-20 SDO cell organised KBP earn and learn scheme and **39** students are benefited with financial assistance. The students of the college are wards are farmers so SDO cell organised a **workshop on surveying** which is directly benefited to these students. **54** students of different colleges have participated in it. NSS adopted village **Subhashnagar and organised different residential camps**, programs and drives like Pink village, eradication of open defecation, save energy and save water, Hemoglobin Check-up Camp in order to create awareness on Anemia, Swachh Bharat Abhiyan, tree plantation, dig toilets Pits before the houses of villagers, Literacy Awareness, Tree Plantation and Conservation. And the most outstanding works of construction of CCT and small reservoirs on the hill of Lonjai temple of Subhashnagar. Every year NSS unit organises Blood Donation Camp, village survey, AIDS Awareness Campaign on World AIDS Day. NSS Youth Awareness Week is celebrated on the occasion Swami Vivekananda birth anniversary in which series of events for personality development of students are organised every year. Every NCC and Sport dept organizes blood donation camp, tree plantation, village cleanliness drive, during Ganpati festival in Niphad village preparation of Ganesh idols through Shadu soil instead of Plaster of Paris and collection of these Ganesh idols and emersion in artificial ponds in the college. Through these activities the college has successfully imbibed the social aptitude of environment protection and conservation among students. The college committees act as unique and built up a strong mentoring system through which several social issues are addressed. IQAC promoted less vehicle day by the staff members by way of organising programs like car and bike pulling. During Nagpanchmi festival awareness rising of not to kill snakes and but to preserve and protect save this campaign is conducted by zoology dept. The college area and surrounding is leopard prone area wherein the leopards regularly come. So instead of frightening and killing the leopard the college organised Janata Waghoba means let's know the leopard and save it drive. Through collaboration with an NGO Wildlife conservation society the staff and students visited farmers and through door to door campaign the awareness raising is done by showing them pictures and steps how to save life from leopard and not to attack of kill it. Every year NCC organises **Rising day** in which a rally to Niphad police station is organised and students are explained with importance of safety of citizens. Through Extra mural study centre Yashwantrao Chavan lecture series, Dyan Vidyan Vachan Chalval, (reading culture development) Dr. Babasaheb Jaykar lecture series, Saint Gadge Baba Senior citizen lecture series for villagers organised.

File Description	Document
Upload any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 6

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
01	01	01	02	01

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 68

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
21	12	15	11	09

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 110.07

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
1703	1255	1612	1961	970

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 9

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
03	00	02	02	02

File Description	Document
e-copies of related Document	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 12

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
08	01	01	00	02

File Description

Document

Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years

[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The College campus has spread across 07 Acres in the vicinity of rivers (Kadwa & Vinita) and covered with approximately 1700 trees. This makes the overall surrounding clean and healthy for Sports activities. Such Healthy surrounding helps to develop sportsmanship and physical endurance of students throughout the year. College provides 09 play grounds including 200 Mtr. 6 lanes running track, Indoor Gymnasium, Separate play grounds for men's and women's like Kho - Kho, Kabaddi, and Volley ball are there. 200 M Track and Field and Foot ball Field are used commonly. Our college also has facilities like Shot put / discus throw, Single bar Double bar, Hurdles etc.

Boat Club Facility for College students has been inaugurated on Sunday 12th January 2020. To develop this facility Technical guidance and help was provided by KTHM College, Nashik. At present college have 02 boats (Kayaking 01 & Canoeing 01) for the training and practice sessions.

Ground Measurements:

02 Kho - Kho Grounds (25 X 16 Mtr), 02 Kabbaddi 10 x 13 mtr. (Men's) & 10 x 12 mtr. (woman's), 02 Volley Ball Court 18 x 9 Mtr, 01 Mallkhamb 10 x 10 mtr, 01 One Foot Ball Field 75 x 50 mtr, 200 mtr. Running Track, 01 Indoor Gymnasium Hall 10 x 12 mtr, and 01 Cultural Stage 10 x 15 mtr, for Annual Gathering Programmes etc.

The College provides facilities like Table Tennis, Chess, and Carom etc. for indoor games. College seminar hall is utilized for yoga session. Overall 40% students {Outdoor 232 + Indoor 18 + Cultural 10 + Yoga 100 = 350 out of 1489} can avail the extracurricular facilities at a time for Sports Activities.

The College Gymnasium hall is equipped with weight training and power lifting equipments, 100 kg free weights, barbells, 55 kg dumbbells, six station work out set, cycling, squat machine, hamstring machine equipments, four wrestling mats, table tennis and badminton poles etc. There is provision of outdoor green gym with 6 stations.

File Description	Document
Upload any additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response:

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response:

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

College Library is located centrally in campus.

Library Building Layout: 313.80 Sq Mtr Library building is having eight sections

1. Book Stack Section,
2. Circulation Counter,
3. Librarians Cabin,
4. Staff Reading Room
5. Periodical Section,
6. Internet Browsing Section,
7. Girls Reading Room,
8. Boys Reading Room

Library Collection: Library having collection of more than 25000 books and more than 45 periodicals. Library also subscribes NLIST.

Library IT Infrastructure: Library is equipped with 5 PC, 1 Colour & 1 Black & White Printer, UPS

& Battery Back Up, Web Cam, Tablet Pen & Digital Signature Pad, 2 Handheld Barcode Scanners and 1 Stand alone barcode Scanner.

Library Automation: Library is currently using web based ERP for Integrated Library Management System. <https://server1.mvperp.org/#/login>

- Name of the ILMS software: e Campus Education Hub ERP
- Nature of automation (fully or partially): Partially
- Version: 2.3.2.8
- Year of automation: 2017-18

Details	Previous ILMS Integrated Library Management System (On Campus based Server)	Upgraded ILMS Management System (Web based Server)	Integ
Name of the ILMS software	SiT Soft College Administration Software ERP	e Campus Education Hub ERP	
Nature of automation (fully or partially)	Partially	Partially	
Version	1.9.3.2 up to 2.0.5.8	2.3.2.8	
Year of automation	2017-18 & 2018-19	2019-20	
Links	http://itsoftdeveloper.com/software/itsoft.htm	https://server1.mvperp.org/#/login	
Features			
Admin Login	Software usage in on Campus LAN	Web browser based login credentials of users	
Data Entry	Data Entry of Marathi books are done in Kiran Font (True Type Font)	Data Entry of Marathi books in Unicode based Mangal Font (U	
Circulation	Bar code supported books circulation	Member's unique URN based to find out user among all parti	
Membership	Member's photos and sign were scanned and then uploaded to database	Member's Photos were taken u signature were taken with the using digital signature pad	
ID Cards	Software Generated ID Cards are generated and distributed to members	Software Generated ID Cards distributed to members	
OPAC	On Campus OPAC Books are searched using various access points like title, author, acc no, publisher, subject etc.	Web OPAC Books are searched using var like title, author, acc no, publis	
Bar-Coding	Barcodes are generated and pasted to books for automatic circulation	Barcodes are generated and p automatic circulation	
Reading Hall Attendance System		Online Reading Hall Attenda Bar-Code Printed on Users ID	

File Description	Document
Upload any additional information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
1.78	2.18	1.59	2.30	2.16

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response:

4.2.4.1 Number of teachers and students using library per day over last one year

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Hardware The college has 42 computers, 03 laptops, 10 LCD projectors, 18 printers, 2 all in one printers, 02 copier, 01 duplicator, a LCD TV, and a SLR digital camera etc. Departments have separate computer and internet connectivity. The College has 3 separate Computer laboratories of 15 computers.

Software: College uses ERP E Campus E Hub Software for Administration, Library, and Examination etc. It is locally developed and used across all colleges of parent information. Account section usages Talley software for accounting. Department of Mathematics uses Maxima and Latex Software. Departments of Chemistry uses Chem Draw Software. Overall PC have Windows Operating system, MS Office, HP & Cannon Scanners software's. For blind students NVDA Screen Reading Softwares are installed in few departments.

Power Backup : College has 03 UPS and one generator for power back up. College has Solar Power Plant of 15 KV.

Network Facilities: College campus is connected with LAN with 6 rack of 36 ports at different corners of building.

Internet Connection: College have upgrade its internet speed from VPN to dedicated Radio Frequency Antenna of 10MBPS with separate 2 MBPS Connection. Recently college installed Fiber Optic based RF for 15 MBPS connection. At present college have 01 leased line and 01 broad band Fiber Optic connection of 100 MBPS

Website: College used WordPress Platform for website development and have following address <https://www.kgdmcollegeacs.com/>

Web based services:

Google Drive is used to provide web based services with links embedded in WebPages.

Year wise List of ICT Infrastructure Augmentation

Sr No	Item	Qty
	2015-16	
1	Keyboard	2
2	Mouse	3
3	USB Hub	2
4	Biometric Attendance	1
5	CCTV	15
	2016-17	
6	Xerox Machine (iR 2525)	1
7	Mouse	2
8	Mouse Pad	5
9	Tablet Pen	1
10	Web Cam	1
11	Printer Laser	1
12	Printer Colour	1
13	CAT6 Armoured Cable	105mtr
14	DC DC Converter	1
15	Nanostation M5 (NSM5)	2
16	Batteries (12V)	3
17	Nanostation M5 (NSM5) (For Internet Speed)	1
18	Computer Laptop	1
19	Mouse	3
20	Mouse Pad	3
21	Router DG	1
22	USB Hub	2
23	Computer	1
24	Computer Server	1
25	Projector LCD	1
	2017-18	
26	Pen Drive	2
27	Barcode Scanner	1

**Self Study Report of MARATHA VIDYA PRASARAK SAMAJ'S KARMAVEER GANPAT DADA MORE ARTS,
COMMERCE AND SCIENCE COLLEGE**

28	Computer	5
29	Computer Server	1
30	Printer Laser	1
31	Keyboard & Mouse	1
32	Printer Laser	1
33	DTH Dish	1
34	Computer	3
35	Batteries (12V)	3
36	Pen Drive	1
37	Scanner	3
38	Computer	10
	2018-19	
39	Printer Laser	5
40	8WD Surveillance	1
41	Barcode Scanner	2
42	Router Modem	1
43	Cyber Roam Firewall	1
44	Computer (Igatpuri)	20
45	Biometric Attendance	1
46	LAN Fitting	915 Mtr
47	Projector LCD	3
48	CCTV	8
49	LAN Fitting	
	2019-20	
50	WiFi Fiber Optic Modem	1
51	Computer	3
52	LAN Fitting	391 Mtr
53	Printer Laser	3
54	Scanner	3
55	Projector Screen & Installation	5
56	Projector Screen	1
57	CCTV	19
58	UPS (1KV)	1
59	UPS (600 VA)	1

File Description	Document
Upload any additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 27:1

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response:

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response:

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Our College has established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc as follows.

MAINTENANCE POLICY

The responsibility of maintenance and repair of infrastructure facilities, services and equipment rests with the College Development Committee. The funds required for the purpose are allocated in the annual budget. Parent Institution has policy for Maintenance under which yearly Annual Maintenance Contracts are given to agencies by calling tenders through newspaper advertisement by Central Office of MVP Samaj's Nashik. Finalized list of AMC Service providers / Agencies / dealers / contractors / sellers are sent to college with price. For systematic utilization and Maintenance of computing equipments, electrification, civil work College constitutes various committees which ensure the work done.

The building is regularly maintained to prevent damages. General housekeeping is taken care of by peons along with maintaining of the Campus Trees, plants, botanical garden, butterfly garden and ground. Vermi compost pits are maintained by peon of Zoology Departments. Every Week the entire

premises including classrooms, laboratories, library, passages, and toilets is cleaned by Peons. Sanitary materials are regularly provided to peons. Leaking pipes and taps are fixed up. Fire extinguishers had been placed at prominent places and refilled every year for Fire Safety. Cleaning of Solar panels is done twice a week. Safety equipment, pump, and pipe are provided to the staff. Pest control is undertaken every year. CCTV cameras are placed at prominent places for security. A Security Guard has been appointed to maintain security.

ICT Equipment: College has 03 Computer laboratories and departmental computers. Daily Cleaning of ICT equipments is done by peons for dust free environment. College ICT committee identify the computer and network problem if occur. For minor issue remote access is given to technician and for major issue technician visit the college and solved the problem. In case of major hardware replacement quotations are called by service providers and by with prior permission hardware's are replaced.

Software Maintenance: iT Soft Developers Nashik provides software upgradation and maintenance regarding ERP software used by college for administrative and library departments. Multinet Computer Nashik helps to rectify issues related to software like quick heal, Talley, windows, MS Office etc.

Library: Library floor was renovated in 2017-18 by using vitrified tiles. Library is daily cleaned by peon. Book binder binds the tore books yearly. Library cupboards, study tables, stools are repaired by local carpenters as per need. For major issue Parent Institutes ITI staff carries out the work. Pest control and anti termite treatment is done during vacation.

Furniture: Table, Benches, Stools and cupboards are repaired by MVP ITI Nashik or by approved agencies (Vishwakarma Furniture Company Nashik / Swami Samarth Furniture Company Nashik /Sharma Furniture Company Nashik)

House Keeping: For housekeeping activities peons are provided with brooms, handglowes, washing clothes etc.

Sport Ground: Sports grounds are replenished with water as per need or twice in week by staff. Students volunteered in this process and ground marking is done with white powder.

Electrical: Local electrician is call on demand for smaller issues. For major issues parent institutes approved electricians are called. Work estimates through quotation are finalized. After approval and sanction the work is carried out.

Garden: Gardening equipments are provided to staff for lawn cutting. leafs are collected and put into vermin compost units for making manures.

Apiculture Unit: Staff with proper dress put sugar syrup into apiculture unit as per need.

Vermi-compost Unit: Staff sprinkle water into vermin compost unit to keep moisture and mixture is done by periodic stirring for proper oxidation.

Fire Extinguisher: External agency is refilled Fire Extinguisher units every year. Training about how to operate these equipments is given to staff by that agency.

Laboratory Equipments: Laboratory attendants cleans glassware's after practical sessions.

Water Supply: Water purifier machines maintenance is done by external agency as per need.

Civil Work: Parent institution maintains of buildings civil work through tender process as per need.

Canteen: Canteen maintenance is responsibility of canteen staff. College strictly ensures hygienic environments, food safety standards and norms to be followed at canteen.

Toilets: Toilet cleaning is done on weekly basis using sanitation liquids like phenyls.

- The mechanism for maintenance and upkeep of the infrastructure facilities and equipment of the college is as follows:
- Maintenance of electricity and water supply is done at the local level.
- Major maintenance requirements (if any) such as coloring, water proofing etc. are solved through vendor / supplier / dealer decided for Annual Maintenance Contract.
- Maintenance of garden and play ground is looked after by two dedicated non teaching staff.
- The equipment maintenance is done through annual maintenance contract or through vendors on call basis.
- Maintenance of lavatory is done on contract basis.
- We hire technical staff for maintaining computer and networking facilities. Some of the members are stationed near the campus so that they are available at short notice. The UPS maintenance services are hired as and when required.

File Description	Document
Upload any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 48.53

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
437	733	581	763	883

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	View Document
Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 2.27

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
17	21	94	17	12

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 15.24

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
151	696	80	25	60

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: A. All of the above	
File Description	Document
Upload any additional information	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years	
Response:	
5.2.1.1 Number of outgoing students placed year - wise during the last five years.	
5.2.2 Average percentage of students progressing to higher education during the last five years	
Response: 90.88	
5.2.2.1 Number of outgoing student progression to higher education during last five years	
Response: 269	
File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 32.67

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
01	00	01	01	01

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2019-20	2018-19	2017-18	2016-17	2015-16
10	04	05	03	01

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 33

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2019-20	2018-19	2017-18	2016-17	2015-16
04	04	08	12	05

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college has student representative i.e. class representatives (CR), from these CR's by election University representative (UR) is elected. The college regularly organizes meetings of Student council. The college has different committees having student's representative:- 1) Student's council 2) Gardening and plantation 3) Nature club 4) Study tour excursion cell 5) Cultural activity organization cell 6) Social science association 7) Student's welfare cell 8) Literary Association 9) Commerce Association 10) Science Association 11) Wall paper cell 12) Library Committee 13) Complaint Redressal Prevention of Sexual Harassment Cell. 14) Vidyarthini Manch. The college considers the suggestions by members of student council. 3) Student's council celebrates teacher's day on 5th Sept. every year. They administer college working including teaching on this day. Constitution: 1) The class representatives are selected on the basis of last year merit. Students from N.S.S., N.C.C., Sports, cultural activity are selected as representative of student council. 2) Two girl students are selected as representative. This election procedure is undertaken as per norms and guidelines of Savitribai Phule Pune University every year.

1) Meetings of Alumni Association and parent teacher Association are regularly organized. Alumni are also invited in various functions, workshop, and seminars of the College.

2) The college has a wall paper cell activity which is exclusively run by students. The leader of the cell collects poems, essays, articles etc literature written by students, get it checked by respective language teacher and display it on the wall paper.

3) Students actively participate in commerce Association, Science Association and literary Association, Inaugural functions. They perform tasks like event management, compering, vote of thanks; seating arrangement etc

4) NSS NCC students donate blood in blood donation camps. They are provided with donor card. As and when any person from or outside college require blood contacts to NSS/ NCC officer. Thus Maximum student's participation is involved in teaching, curricular, extra-curricular and extension activities. Maximum committee of the college have student representatives.

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response:

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Our college has ALUMNI Association which is registered under Society Registration Act 1860/21 and the Regi. No. is Maha/1371/Na 28/10 2016. This is constituted with 07 members of Executive Committee containing the students who have completed UG or PG. ALUMNI meets are organised in every academic year.

- ALUMNI association contributed through organizing Workshops/guest lecturers for example a Guidance workshop on competitive examination was organised in on 12/12/2018. With the assistance of Shri. Hansaraj Wadghule from Baliraja Foundation Niphad. The Resource persons were : Smt. Amrutatai Pawar, (Z.P. Member Devgaon) Shri. Abhijit Hajare (BDO), Shri Adityaraje Pawar, (Indian Revenue Service).

- ALUMNI members are invited in seminars/conferences/symposiums organized by our college.

- The ALUMNI Association guides in the quality related issues for example to purchase new equipment and new infrastructure and renovation etc

- ALUMNI Association guides to organise campus and off the campus placement drives.

- The members regularly visit college and guides in their interaction with the Principal, the management, and the staff members they guide for issues related to overall development of the college.

- Some of the members of the ALUMNI Association also have their representation on IQAC committee for the college development activities.
- Every year audit is carried out through Chartered Accountant. ALUMNI Association members regularly visit NSS winter camp and extend their help through providing water tanker, vegetables and farming vehicles and instruments like tractor, trolley, etc

File Description	Document
Upload any additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

The governance of the College is reflective of an effective leadership in tune with the vision and mission as follows-

Vision:-

“To inculcate values and skills in students so as to empower them to face challenges of the new millennium and develop vibrant academic environment for best quality education”

Mission:-

“To develop personality of youths through value and skill based education”.

- The vision and mission statements have been outlined by keeping in view the academic prospective and needs of the students in the rural area where the college is situated.
- This college was established to fulfil the needs of students from rural areas, especially girls belonging to disadvantaged strata of society.
- The mission of the Maratha Vidya Prasarak Samaj (M.V.P.S.), Nashik is ‘*Bahujan Hitay Bahujan Sukhaya*,’ means committed for the well being and happiness of the masses by providing opportunities of education.
- The college gives admission to the students of all sections of society keeping the rules and regulation laid down by Savitribai Phule Pune University and Maharashtra state Government. The merit rules are strictly followed as the reservation policy.

The body of parent institute MVP Samaj is elected through democratic means of election after five years. Each Tehasil is represented through a Tehasil Director of Nashik district. The parent institute has started different colleges including Medical, Architectural, Law, Agriculture, Nursing Education and Arts, commerce and Science Colleges with a view to strengthen the students for the challenges of Market and improve their Competencies. It also provides financial support to the colleges in order to develop and maintain infrastructural, curricular and co curricular facilities. The college develops various policies as per the guidelines of MHRD, UGC and SPPU from the support of the management. The nature of the college is as per the Memorandum of organization of parent Institute. The role of the Principal is vital at all levels in development and implementation of policies and he always strives for appropriate action plan for

fulfilment of mission. The action plant for the next academic year is prepared by the IQAC every year. The suggestions obtained from the meetings of College Development Committee-CDC (formerly known as Local Management Committee-LMC), feedbacks from students and suggestions from the faculty members including teaching and non teaching obtained in staff meetings are all discussed in the first IQAC meeting and after the consensus they are confirmed and implemented. The permission of various authorities is obtained for funds and the outcomes are reviewed at the end of the year. For the efficient and collaborative working, the IQAC prepares different curricular, co-curricular, extracurricular committees and Cells for conducting academic and extension activities as per academic calendar. The head of the department convene meeting and workloads are distributed and teacher develop departmental academic calendar and teaching plan accordingly. The feedback regarding teaching, learning and infrastructural development is taken by the parent institute regularly through visits of Tehasil Director to the college. As per the suggestions and feedbacks development is done through the support.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

- The administration of the college is decentralized at all levels including teaching, co-curricular, extracurricular and financial management activities and it is monitored by the Principal with the support of IQAC.VP., HOD and Various committee coordinators collaboratively involve in the decision making. This collaborative practice creates free and fair atmosphere of participatory democracy. Administrative authority and responsibility are given to faculty on basis of their post, experience, capability, dedication skill to meet institutional goal. The administrative powers are delegated to HOD while doing expenditure on organisation of Seminars and conferences, Students Development Officer implement various schemes of the University, NSS Program Officers implement regular activities and Special Winter Camp. The Purchase Committee is formed for the purchase, maintenance of the Chemicals. The flow of Purchase is-
- Demand from HOD ----- Purchase Committee ----- Principal ----- CDC ----- Management
- The planning and execution of the various committees are guided and supervised by College Development Committee (CDC) and IQAC throughout the year. As per the norms of the Maharashtra University Act and guidelines of SPPU the CDC is constituted and it contains representatives from IQAC, teaching, non teaching, and stake holder community. The suggestions are obtained from IQAC, stakeholders including Management, ALUMNI, Parents through ALUMNI and PTA meets.
- Financial provisions are made on the need and priority basis for various departments and schemes. As per the norms and guidelines of the University the IQAC initiates in the formation of Student's Council containing participation of students in the academic and administrative activities. The college has a registered ALUMNI Association which also gives suggestions. Participative management includes constitution of IQAC. During IQAC meetings various decisions are taken

like introduction of new programs and certificate courses, curricular and various activities. The IQAC develops various committees, Cells including representation of teaching and nonteaching staff and students. At the beginning of the academic year, IQAC prepares academic calendar and HOD prepare departmental academic calendar and teaching plans. The administrative office prepares Annual Administrative calendar including budget. Some teachers participate in staff recruitments committee and board of studies of University. The college encourages Participative management departmental meetings.

- The HOD convene meeting in which workloads are distributed and teaching plans are finalised. The list of new book purchase and journal subscription is finalised. In the meeting various issues are discussed i.e. Examination pattern, Choice Based Credit System, organisation of Students Seminar, Group Discussion, Film festival, Assignment, Field visit, project etc. Every teacher maintains teaching plans and teaching notes as per the paper allotted. All this helps in the successful implementation of the academic plan in the college. The Management Board contains representation of three teaching and non-teaching faculty members. They are involved in the decision-making process. The management representative, Tehasil Director visits to college and supervises the entire working of the college. The CDC Chairman is the Secretary General of the Parent institute MVP Samaj. The structure of the management of MVP Samaj Nashik is thus decentralised and it helps in overall functioning of the college.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college successfully develops and deploy the perspective plan. IQAC prepares perspective plan with short-term and long term goals for the implementation such as teaching and learning, research and development, community engagement, human resource planning and development, and infrastructural augmentation. In order to implement these plans, IQAC takes adequate measures and all the resources are mobilized successfully. College development is given priority and it is planned under the heads of Academics, Infrastructure and Human Resource management.

The perspective plan of the college is developed by appointing a committee by IQAC and after consultation with the Principal, staff members, CDC the committee develops plan.

Following are aspects considered while deciding perspective plan :

- Needs and Strength of the students
- Suggestions and opinion of the Parents and ALUMNI
- Technological Up-gradation

- Development of research culture among staff and students
- Human resources development
- Eco-friendly campus and Green Ambience development
- Fund raising for the Infrastructural development and purchase requirements
- Enhancement of Research culture

The Perspective Plan is prepared by undertaking a participatory approach to collect suggestions and ideas from the various stakeholders. The interaction includes meetings with all the members of the IQAC, members of various committees and Cells and all HODs. The recommendations from all of the above have been incorporated in the perspective plan.

- Curricular Aspect
- Up gradation of new courses
- Teaching Learning and Evaluation
- Research, Innovations and Extension
- Infrastructure and Learning Resources
- Modernization
- Student Support and Progression
- Laboratory equipments
- Innovations and Best Practices

The result of such successful implementation of activities of this Perspective plan the college has successfully started new courses- TY B Sc Botany, Zoology and Mathematics. There have been demands for augmenting the infrastructure such as Renovation of the Exam, Language Lab,

Commerce Lab, Marathi Dept, Purchase of books, Purchase of Sport equipments and Geography dept equipments. Responding to these demands, for the last five years infrastructural facilities are planned and augmented successfully.

2015-16

- Purchase of CCTV cameras, Sport equipments
- Establishment of RAF for college internet
- Books purchased and N list subscription renewed
- Construction of first floor with classroom and labs, Parking Shade and Wall compound

2016-17

- Photocopier and Digital LCD projector purchased
- Library automation and Bar coding of books

2017-18

- VLC hall
- Solar roof top with greed tided facility of 15 KV
- Computers, printers, scanners and servers
- Water cooler for students
- Chemistry Lab Renovation

2018-19

- Trade mill and Roller Geography dept. equipments
- E –campus IT Software
- 20 computers
- Laser printer cum scanner
- Projectors for ICT Classroom
- Sanitary napkin vending and dispose machine
- Construction of Fencing for the playground
- Furniture for Exam, Language, Chemistry and Physics lab

2019-20

- Projectors and LAN for ICT classroom
- Boat club

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

- The college is run by the management of MVP Samaj Nashik. The management is constituted through elections after 5 years. Its structure is as follows –
- Five administrative members
- Twelve Board of Directors
- Three representative from teaching and non teaching staff
- One Education officer
- The Director looks after the Tehasil colleges under his area.
- The College Development Committee i.e. CDC is formed as per the guidelines of SPPU and Maharashtra state government,
- Principal functions as Secretary
- Senior faculty members are elected from the teaching and non teaching staff
- One Nominee of the management
- One External member from Stakeholder
- Vice Principal
- IQAC Coordinator
- Coordinator of various committees

The role of IQAC is crucial in planning and taking decisions in the matters of academic, co curricular and extracurricular and administration for the overall functioning of the college. The Principal is accountable for the daily implementation of the policy decisions and he disseminates the responsibilities to head of the departments and coordinator of various committees and Cells.

The decisions and policies related to students, academic as well as co-curricular, and extracurricular are mutually discussed by in the staff and dept meetings, and decisions are immediately taken and implemented for the benefit of the students. The Principal communicates requirements of staff to the management as per the necessity of workload. The management recruits the staff as per the rules laid down by the UGC, SPPU Pune and Maharashtra Universities Act, 2017. The management gives guidelines and Supplier list for purchase of equipments and materials to the colleges. The principal consults with the management on the issues of construction, renovation, alteration, expansion of building and other facilities. The Principal is custodian of the inventory of all properties, plant, and equipment of the College. He is the administrator of Provident Fund as per the guidelines of the State Govt. The college regularly maintain audit of all the accounts and funds along with receipts and expenditure every year. The role of Principal is that of the financial officer. He is responsible for academic, co-curricular and extracurricular and other programmes directly pertaining to the University Service rules, procedures, recruitment, and promotional policies. The College has developed various policies including Admission, Purchase, Perspective Plan, Academic Calendar, Complaint Redressal Cell policy, Research Policy etc. and the Principal plans for the successful implementation of these policies and they are uploaded on the college website. IQAC develops various committees and cells and appoints staff members to organise meetings, activities and programs in compliance with the policies.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document
Paste link for additional information	View Document

6.2.3 Implementation of e-governance in areas of operation

- 1.Administration
- 2.Finance and Accounts
- 3.Student Admission and Support
- 4.Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The college has different effective welfare measures for teaching and non-teaching staff :

A) The Maharashtra State Joint Director of Higher Education, Pune provides 100% reimbursement of the expenses incurred on the medical treatment of the permanent employees.

B) Welfare Schemes from the parent institution MVP Samaj Nashik:

The management MVP Samaj is very much concerned about welfare of the staff and it results in numerous offers of welfare schemes to the staff members including teaching and non teaching.They are as follows.

- Group insurance is available to permanent teachers at a premium of Rs. 100/- per month with accidental or death benefit up to Rs 10 lakhs. 7 Members are benefited of this scheme.
- Felicitation of faculty members for outstanding achievement on the occasion of SAMAJ DIN i.e. on 19th August every year.
- Financial support is also provided to the teachers for the presentation of research paper at the international Conferences at abroad.
- Group Medi-Claim Health India Insurance Policy is available in which employees are provided with the scheme of Group Medi-Claim Insurance Policy in different slabs.
- Washing Allowance Rs. 720/- is provided by MVP to Class IV Employee.

C) The management has established '*The employee's welfare fund*' (Sevak Kalyan Nidhi) which provides

- financial assistance to faculty members for major ailments.
- Rs 1,11,000/- to the family members in case of accidental death of the employee.
- Felicitation of staff members with Rs. 15000/- after the retirement to state example Subhash Shelke and Ganpat Kadam from Niphad college
- Free Medical check-up and medical treatment is available at subsidized charges to the employees at the Management's Dr.Vasantrao Pawar Medical College and Hospital, Adgaon, Nashik
- 11 Teachers are Members of Sevak Kalyan Nidhi Scheme.

D) Welfare Schemes from MVP Sevak Cooperative Society and Nashik District College

Teacher Cooperative Society given to the members are as Follows:

1. Loan facility up to Rs.25 Lakhs at the 9% rate of interest each society. 6 teachers and 11 non teaching members are benefited.
2. An emergency loan of Rs. 50 thousand by both the society
3. In case of natural death of the members the cooperative gives exemption in remaining loan balance

4. At the time of retirement Rs. Six thousand is given to the employee by Sevak Society and Five thousand by College Teacher society
5. Accidental insurance for their members of Rs.10Lakhs.
6. Every year meritorious wards of the employees are felicitated by giving them prizes at the time of an annual meeting of the society.
7. Lodging and Boarding facilities are also provided at Nashik city Rest house for staff travelling to Nashik and desiring to stay.
8. The college also encourages teachers to attend conferences, publish papers in Journals and provide with registration fees and travelling allowances.
9. In case of accidental death coverage of Rs. 25 Lakh for teaching and 15 Lakh for non teaching staff are provided
10. Annual dividend at the rate 8.25% is provided

File Description	Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 32.4

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
07	16	12	10	13

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by

the institution for teaching and non teaching staff during the last five years

Response: 2

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
02	02	02	02	02

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 13.15

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2019-20	2018-19	2017-18	2016-17	2015-16
08	06	05	02	03

File Description	Document
Upload any additional information	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The college has Performance Appraisal System for teaching and non-teaching staff as follows:

1. Self-Assessment System

The parent institution MVP Samaj has devised the self-assessment system for all the teaching and nonteaching staff members. At the end of the academic year, the staff members fill in the Assessment Report (AR) to evaluate their yearly performance. After the self assessment of the faculty and the administrative staff, the Heads of the Departments and the Principal give their remarks on the self-assessment reports. These remarks are communicated to the concerned employees and then the confidential reports (CRs) are submitted to the central office of the MVP Samaj management. The Management uses these reports to evaluate the overall performance of the faculty and staff. If required, the faculty members are communicated by the central office for the necessary guidance, suggestions, and improvement.

2. Performance-based appraisal system

The performance of faculty is monitored through performance-based appraisal system as per the guidelines of UGC by the IQAC. Every faculty has to submit performance-based appraisal forms to the IQAC at the end of the academic year. PBAS of the teaching faculty are scrutinized by the IQAC coordinator and the Principal and if necessary it is discussed with the concerned faculty by the Principal. For the CAS, the Performance-Based Appraisal Scheme (PBAS) reports are taken into consideration for promotions under Career Advancement Scheme. The reports are also used for promotions. Self Assessment reports of non-teaching staff are evaluated on the basis of feedback from the Office Superintendent. The Principal takes appropriate measures for necessary improvement. (ARs) are submitted to the management MVP Samaj Nashik. Principal analyzes the reports giving his remarks and shares his views with the individuals for better performance.

3. Teacher BOD Profile by SPPU:

The SPPU has its own mechanism through a website maintained by the BOD to update the teachers' profile. The SPPU norms for formal appraisal are followed wherein faculty are required to submit online reports on work undertaken like Paper presentation and publication, improvement in qualification etc. The faculties are required to update their personal profile on the website by giving individual user name and password.

4. MVP ERP:

College Magazine:

HOD and Coordinators of various committees also submit annual report of the annual activities. The reports are published in the in-house magazine *Makarand*. Thus, the contribution of the faculty members in different activities during the academic year is well documented.

5. Website:

The Profile including the Curriculum vitae of faculty members are available on the College website in the public domain.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The institutional accounts are audited regularly each year by the Chartered Accountant appointed by the MVP Institute for midterm audit and annual audit system. The two tier system of the Internal and External is followed by checking of the accounts .

1. The parent institute, the MVP Samaj management has appointed a chartered accountant to audit the accounts of all colleges. Internal audit is done by the CA M/s. R.S. Baste and Company. He also looks in to the matters of grand's received from various institution and whether it has been utilized properly or not. He examines the details of fees deposited, outstanding fees, expenditure, vouchers etc. and on the basis of this, he provides income and expenditure statements and balance sheets of the year. Audit objections are immediately resolved. Suggestions made by the auditor for budget allotments are incorporated in the subsequent budget statements. The remarks given by the auditor are taken in to consideration for the next year.

1. External audit by SPPU for funds provided by them such as QIP, N.S.S., BOD., SDO, Examination Expenditure.
2. External Audit of Research Funds by the Respective Funding Agencies (like UGC/BCUD/SPPU/ICSSR)

4. External Audit by the office of the Principal Accountant General (Audit –I) Maharashtra, Mumbai.

If the auditors have objections to the utilizations of the funds then amounts are withheld from the final installment. If the funds are not utilized properly as per the rules of the funding agencies, the funds has to be refunded with interest specified by the agencies.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 12.86

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2019-20	2018-19	2017-18	2016-17	2015-16
0.69	2.33	3.15	5.40	1.29

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The IQAC of our College has

developed strategies and policies for mobilization of funds and the optimal utilization of resources effectively and its outcomes are as follows:

1. Scholarship and free-ship from the government are periodically received and the share of tuition fee and other college fee get deposited in the bank account of the college.
2. As the college is recognized by UGC under 2F and 12B, college gets the general development grant in every 5 year plan. College also receives the other grants under various schemes of UGC time to time. Individual donation are also received the imminent personalities of the society .College also received funds and donation from various sources which is utilized for the college development time to time.
3. **Optimal utilization of the resources:** The college property for including playgrounds, seminar hall etc are rented out to various government programs on college holiday and Sunday etc.(Loksabha,Vidhan Sabha, Panchayat samiti , ZP School, Police training ,local program, Shirdi pilgrims and Dindi. The scholarships are given as per Govt. Rules. UGC grants, Quality Improvement funds by the University, Seminar funds from various bodies etc. are utilized and audited by CA.
4. Under QIP the college received Rs. 1 Lakh for purchase of Sport equipments in 2015-16.
5. Nashik Local Krida Samitee (Nashik District Sports Committee) has funded Rs. 5000 for Girls Kho

- Kho Competition in 2017-18. and Rs. 3000 for Squash Racket competition in 2018-19.
6. ICSSR Mumbai has funded Rs. 10000 for Two Day National Seminar on Emerging Trends in Personality Development in Higher Education in 29th -30th Aug. 2014 and Rs. 20000 for Two Day National Seminar on Global environmental scenario in the context of Indian society on 5th & 6th Mar. 2015
 7. Employability Skill Development centre, Shri. Ravishankar Trust Bengalore has funded Rs. 29,700 for Course in Retailing under Skill Development in 2016-17 and Rs. 12,420 for Rs. 2017-18
 8. Savitribai Phule Pune University funded Rs. 2,55,500 for 7 Day University level Camp on Clean and healthy India in 2017-18 in which 200 students participated. And Rs. 25000 for One Day District level SRD /NRD Selection Camp in 2017-18 in which 151 students participated and in 2018-19 the same grant was given in which 125 students participated.
 9. Savitribai Phule Pune University funded Rs. 1 Lakh for purchase of Sport and Geography Dept equipments in 2018-19.
 10. Rashtrawadi Congress Party Niphad Branch funded Rs. 10000 as fee for two years 2017-18 and 2018-19 Student Name: Chetan Sudam Patil (FYBCom)
 11. Savitribai Phule Pune University funded Rs. 5 Lakh for establishment of Solar roof top in 2016-17
 12. Maharashtra State Commission of Women funded Rs 25000 for one Day Women Empowerment seminar in 2017-18

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC has significantly contributed to institutionalizing the quality assurance strategies and processes in the College. IQAC is committed to develop quality culture in the college. Following are two examples of best practices institutionalized as a result of IQAC initiatives:

1) Promotion of Research and Innovation –

The IQAC undertakes different measures to inculcate research cultures among staff and students. Every year the Research Cell prepares plans and implement various activities including guiding teachers regarding various funds and schemes of research. The cell facilitates staff by providing guidance in how to develop research proposal, synopsis for M.Phil and Ph.D., guidance for good research paper, UGC listed journals etc.

As a result of these initiatives following positive impact has been achieved:

During last five years two teachers are recognised as Ph.D. Guide, 4 have completed Ph.D. and one teacher has submitted the Ph.D. Thesis, 24 teachers have registered for Ph.D., 1 has completed M.Phil. 1 has registered for MPhil. 3 have passed SET/NET exam and one employee from library has passed SET Exam. During last seven years total 15 seminar proceeding are published in ISSN journal. 12 conferences/workshops/ seminars have been organized, 50 papers have been published in UGC approved journals and 34 papers in other journals, 1 minor research projects completed. 4 books are published, 1 chapter is included in edited book. 34 teachers have attended International and National level seminars and conferences. 54 Students have participated in Research competition "Avishkar" consistently for the last five years and 8 students have qualified college level round and participated in the University level round of Avishkar competition. 3 Principals and 3 teachers have received awards during this period for academic and extracurricular achievement. The college has also encouraged the staff to participate in various seminars, training programs, etc. by providing financial help to 50 faculty members. 9 teachers have attended refresher courses, 6 teachers have attended orientation program, 7 teachers have attended Faculty Development programs 3 teachers have attend other training program and 1 teacher was appointed as team leader of University and participated in the Republic Day Parade at New Delhi.

2) Student's Assembly to inculcate values

- Every country is suffering from huge crisis of loss of moral values in society today and value-based education proves out to be best solution. Through value-based education, we can develop student's strong character and values. Taking into consideration the need our college has started student's assembly. In it students recite famous prayer *khara to ekchi dharma jagala prem arpave* written by famous Marathi poet Sane Guruji followed by national anthem. The College felicitates students if they receive any award or medal in different competitions, match, or if they contribute to any value based social work. for example in 2018 TYBSc student Shinde Kalyani Kailas was felicitated during assembly because she found a mobile cell phone and she submitted it to office honestly. Thus assembly has successfully inculcated values of honesty, unity, diversity, love, respect for others, leadership and morality.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The College reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up.

To keep up with the latest trends in various curricular aspects, IQAC continuously encourages participation of teachers in various Syllabus Up gradation/ Implementation workshops/ seminars at different levels like University, Colleges etc. This gives the hands on experience of the latest trends, issues, technologies etc. to the teachers. IQAC supports the internal choice/ Elective subjects, so that the students get to learn the subject of their own choice. IQAC has successfully implemented maximum new techniques of online teaching and learning by augmenting ICT aids. Digital classroom with touch screen Projector is developed and used like a multipurpose seminar hall. Cyber Security and Human rights course for PG students is organized. The IQAC has organized Two Day National Seminar on Recent Trends in ICT for Administration Work in Higher Education during 26th - 27th August 2016. IQAC and Library have organized One Day workshop on Utilization of Library E resources for students and workshop on Web based ERP services for Non teaching staff. Soft skills development training program funded by the University and Soft skills development training program of 40 hours also conducted in collaboration with Mahindra Pride School. In collaborating with Employability enhancement Skill Art of Living Bangalore IQAC organized certificate course in Retailing in 2016-17. The college runs Gandhi Research Foundation (Jalgaon) Centre and conducts a certificate course and exam of Gandhi Vichar Sabha. Till date 1 students have won Gold medals.

IQAC reviews its teaching-learning process, structures and methodologies of operation annually. It also verifies the learning outcomes periodically through student feedback and departmental meetings. IQAC insisted on interactive and more visual teaching method in the benefit of the students. IQAC has initiated the purchase of the Teaching and Learning Aids through LMC (Local Management Committee). In 2015 Educational CD s were purchased. Online teaching workshop for staff was conducted and teachers have developed Google classroom and also prepared videos for teaching. IQAC has initiated for purchase of computers for the Departments to assist teaching and learning process. Commerce Dept has implemented Value added Course Employability Skill Enhancement Program. Through the initiations of IQAC the Dept of Chemistry students participate in Savitribai Phule Pune University organised CHEMIAD competition every year and dept Maths students participates in Madhava competition every year. LCD projectors are installed in the Laboratories and Departments for assisting teaching. Internet is provided to all the departments for online Video lectures. The English Dept organizes film festival in which the films of English novels and drama are screened. Students of English dept visit surrounding schools and share knowledge of English headmasters have given certificates for their teaching. More number of Books is regularly purchased along with the periodicals. Separate ICT enabled spacious IQAC office is established. The IQAC has successfully initiated for MOU and Collaborations with eminent industries and organizations and the outcome is that total 12 MOUs and 04 collaborations are successfully established.

File Description	Document
Upload any additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO**

Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

a) Safety and security:

- The college has displayed emergency contact number in college campus for instant help in emergency. As per the decision of High court the security of girl students is at the most priority and the board of this guideline is displayed in the campus. The college established Compliant Redressal cell. The meeting is regularly organized and complaints are resolved as per the policy uploaded on the website. Total 24 CCTV cameras with 24 hours surveillance throughout the campus and girl's hostel are installed for Safety and security purpose. It is mandatory to wear identity card in college campus for the safety.

Anti ragging: As per UGC norms online undertaking forms are submitted to the University every year. The college has established Anti ragging squad under Student Development Officer appointed as per the guidelines of Savitribai Phule Pune University and measures are taken to create free and fair atmosphere. Every year six monthly reports in March and October are sent to the University. For example the report of 2019-20 was sent Ref.no NS018 on 31/10/2019. rupees sum assured for accidental death benefit. Compulsory health check up facility is provided by the college to the students in association with Dr. Vasantrao Pawar Medical College and research Centre Nashik. As per Rule no 12 in the College Prospectus the college has made wearing helmet compulsory for student, staff having two wheeler and also provided parking facility of Parking Shade for two wheeler and four wheel vehicle in college campus.

. For the sake of safety college has organized lecture series through "Nirbhay Kanya Abhiyan on 3/3/2016 in which 57 students participated, workshop on Self Defense for girls was organized 6/1/2016, 50 students participated, workshop on women empowerment was organized on 5/1/2015 in which 58 students participated. Fire fighting equipments are readily available in college along with instruction of how to use them.

b) Counselling:-

The Department of Psychology has five cubicles for counseling and the dept. organizes various counselling sessions and programmes throughout the year with an objective to remove fear of study, exam mobile addiction, stress, depression and other emotional issues. In the counseling session the feedback of students is collected along with personal information. Physical education dept. organized Meditation training by Dr. Arun Burud on 23/4/2019 in which 50 staff members participated. The IQAC has successfully conducted Gender audit by external peer team on 25/4/2018. Academic counseling of students desiring to take admission in the college was organized during 19 to 21 June 2019 to facilitate the admission process.

c) Common Rooms:

The college has provided separate common room for the girl students. The room is equipped with Sanitary napkin vending machine with disposal facility.

d) Day care centre for young children: No

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

- **Solid waste management**

Solid waste management is a process of collecting and treating solid waste. It is a entire process of collection of waste from source till it disposal. This includes monitoring of waste collected from various places of college campus. On average 76% students are present per day in college premises if calculated roughly each student produce half kg waste per day. This becomes sum total of 450 KG waste per day.

For collection purposes we manage specific dust bean in the various places of college building as well as in the campus. In the college, dust bean collect office waste material, various waste from department of the college and library. NiphadNagarpalika workers come to college and they collect the waste including plastic papers, covers, wrappers, glassware, laboratory breakages material etc. The news papers, loose papers, cartoon, box covers, discarded books and magazines are sold to Sainath Raddi depo and Bismillah treading company Nashik.

For the Biomass (dry waste) collection purposes the college has maintained Vermicompost unit which is developed by our **Zoology department**. The waste is separated into degradable and non degradable waste. The biomass mostly includes dried leaves, seeds, etc. All the collected waste deposited to the vermicompost unit for vermicomposting processes. In the vermicompost unit, students of zoology department and students of “Earn & Learn” scheme which is run by our college.

- **Liquid waste management**

In our college, laboratories of Science departments and the drinking waste -water is the major source of liquid waste. The waste water released from the water coolers is directly suppllied thorough proper channel to the plants. The laboratory waste containing toxic chemicals hence it is not given to the plants. It is deposited into soak pit digging beside the chemistry and microbiology department specially. In the soak pit it is absorbed due to percolation into the soil

- **Biomedical waste management:**

The College burns, autoclave the Biomedical waste like needles, cot culture media etc so that it is safe to discard. It is done by the dept of Microbiology.

- **E-waste management-**

E-waste such as old and used Computers, Keyboards, Mouse, and Printers etc., is collected and handed over to MVP' Samaj's KBT Colle of Engineering, Nashik for recycling. Through the systematic recycling useless items are disposed off, to ensure clean, safe, sound and healthy environment.

- **?Waste recycling system- No**
- **Hazardous chemicals and radioactive waste management- No**

File Description	Document
Any other relevant information	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

4. Ban on use of Plastic
5. landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response:

File Description	Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: A. Any 4 or all of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Different programs are organised in the college as efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities during last 5 years which are listed below.

2019-20

- International Aids Day

2/12/2019 35 Students

- Flower Conservation and Decoration Exhibition 2/1/2020 21 Students
- Our Environment my responsibility 8/1/2020 21 Students

2018-19

- SRD/NRD Selection Camp was organized in which 125 Students of Tehasil participated and 10 students were selected
- District Youth Parliament was organized as per the guidelines of Youth Affair Ministry total 101 students participated.
- Eco-friendly Holi /Rangapanchami initiative not to use artificial colors was organized on 25/3/2019 77 Student participated
- The college organizes eco-friendly initiative every year - Ganesh Murti/Idol collection instead of visarjan in Kadwa river,
- college constructed artificial pond on 3/9/2018 and conducted this event in which total 24 Students participated in it.
- Blood Group and Haemoglobin Checking camp 25/12/ 2018. was organised in which 85 students participated.

2017-18

Workshop on Women Empowerment funded by State Commission for Women Mumbai 110 participants

NSS Dept organized University level Camp on theme of **Clean and Healthy India** in the Subhashnagar village to inculcate values of Cleanliness and health among villagers of Subhashnagar. Following activities are conducted :

1. January: Inauguration of Camp was organized and villages have been invited to participated and give contribution
 2. January: CCT were developed in the are of Hill of Lonjai Mata temple in the guidance of BDO Smt. Sarita Narke
 3. January: 50 tanker soil was poured on the hill of Lonjai Mata temple for massive tree plantation
 4. January: Village cleanliness Drive was conducted and 40 villagers have actively participated in it
 5. January: Pink village Drive: 70 houses and huts were colored with pink color and slogans were written by students as Save Girl and Educate girl, Save energy, save water etc.
 6. January: Students developed Waste collection tank in the main squire of Subhashnagar and motivated villages not to throw wastes on the streets but to collect it in the tank. The tank was also divided in to two parts degradable and non degradable wastes.
 7. January: Total 58 soak peats are constructed before houses of Subhashnagar and those people were given guidance to develop toilet and avoid open defecation.
-
1. January: Dr. Nitin Karmalkar Hon. Vice Chancellor of S. Phule Pune University visited the village Subhashnagar and appreciated the work of inculcating values of cleanliness and stop open deification by the Niphad college.

2016-17

To train students the value of save other people life from Disaster the Disaster management was organized on 29/12/2017

2015-16

Mental Health week Programme 08th October to 14 October 2015 in which 39 students

“Soft Skill Development Training 1) 17 /8/2015 to 31/8/2015 57 Students 2) 1/9/2015 to 12/9/2015 55 Student s

Blood Group and Haemoglobin Checking camp”19/12/ 2016.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our college has organised following programs and activities constitutional obligations: values, rights, duties and responsibilities of citizens during last five years-

- **2019-20**
- Indian Constitution Day was organized to give students information of our Constitution Rights and Duties being Citizens of India on 30/11/2018. R.G. Waghmare Hon. Judge of Civil Court Niphad was invited to deliver lecture on Rights and Duties in this event and total 53 students participated. Hon. Judge also gave oath to staff and students on this occasion.
- As a social responsibility it is our duty to motivate students to register as voter after completing 18 years. So the college organized Voter Day on 25/1/2020 in which total 49 students registered as new voters.
- Two Day National Seminar on Effects of Demonetization on Indian Economy was organized with an aim to realize the duties of responsible citizen in the process of demonetization. Total 41 participants from different colleges and students and staff of this college participated actively.
- Every year the college organizes Blood Donation Camp as a gesture of our Social duty and responsibility towards needy people desiring blood of different blood groups. The blood bags are collected by the blood bank and the donors are provided with donor cards. For example on 30/12/2019 the Blood Donation Camp was organized in collaboration with Dr.V.N.Pawar Medical College and Research Centre Nashik. Total 22 donors have given blood. The hospital has given us thinking letter of it letter no. 4163/19-20 dated 14/1/2020.
- Every year on the occasion of National Sport Day the our college students participate in it for example in the Blood Donation Camp organized by MVP Samaj Nashik on 29/8/2019 total 12 students have donated blood. (Letter no, 6655/2019-20 dated 13/8/2019)
- **2018-19**
- Women's day was celebrated to depict our value of giving respect to Women and motivate students to give honour and respect to women on 08 March 2019 total 46 students have actively participated in it.
- Indian Constitution Day -Savindhan Din was organised 26 Nov 2018 in which 31 students actively participated
- **2017-18**
- The NSS Dept has adopted Subhashnagar village of Niphad Tehasil to undertake social activities like Tree plantation, Awareness rising among villagers for Human rights and duties, Constitutional

Rights and Duties etc. total 150 students of NSS and 4 Program officers have actively participated in these activities.

- **2016-17**
- Indian Constitution Day was organized to give students information of our Constitution Rights and Duties being Citizens of India on 26/11/2016
- **2015-16**
- Indian Constitution Day was organized to give students information of our Constitution Rights and Duties being Citizens of India on 26/11/2015 in which 34 students participated
- Special lecture on Anti superstition Drive was organised under Extra Mural activity Cell on 29/9/2015 and Dr. Sudesh Ghoderao president of Andhashradha Nirmulan Saminti means Anti Superstition Committee was invited to deliver the lecture.
- A Special lecture on Rights and Duties of Citizens was organised on 15/1/2016 and Principal Dr. Vilas Deshmukh from Social Work College Nashik was invited to deliver the lecture.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

Our college organizes and celebrates a variety of national state and local festivals to inculcate cultural integrity amongst the staff and students. The college regularly celebrates birth and death anniversaries of great personalities and national heroes to make the students aware of the Indian rich historical past and their contribution in the national development.

National Festivals: following festivals celebrated throughout the year.

Birth Anniversary of Swami Vivekananda: 12 to 19 January celebration as Youth week

National Voter Day: 25 January

Republic Day: 26 Jan

Women Day: 8 March

Maharashtra Din and Labour Day :1st May,

Olympic Day celebration : 7 to 14 June

National Yoga Day: 21 June

Independence Day: 15 August

Teacher Day: 5 September

World Ozone Day:16 September

Birth/Death Anniversary of Great and Renowned Personalities:

Our college observes Birth/Death anniversary the national heroes and great personalities contributed in the development MVP Samaj , who laid foundation in the establishment of our college and educational society such as:

- Birth Anniversary of Kranti Joyti Savitribai Phule: 3 January
- Birth Anniversary Chhatrapati Shivaji Maharaj:19 February
- Birth Anniversary of Dr. Vasantao Pawar: 4 April
- Birth Anniversary of Dr. Babasaheb Ambedkar: 14 April
- Karmaveer Kakasaheb Wagh and Madhavrao Boraste: 22 July
- Samaj Din as Birth anniversary of Raosaheb Thorat, founder of MVP Samaj Nashik : 19 August
- Death Anniversary Karmaveer Ganpat Dada More : 19 Sept.
- Birth Anniversary of Mahatma Gandhi: 2 October
- Death Anniversary of Dr. Vasantao Pawar: 7 October
- Birth Anniversary Dr. APJ Abdul Kalam: 15 October

- Birth Anniversary Sardar Vallabhbhai Patel: 31 October
- Dr. B.R.Ambedkar Mahanirvan Din: 6 December

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice No.1)

Title: Student and Employee Health Security Insurance Scheme

Context:

The college is committed for the wellbeing and health safety of every student and employee. It has introduced best practice of Mediclaim security scheme. In case of student's Medi-claim policy the scheme covers his/her insurance risk and parents – father and mother. In case of employee the scheme covers his/her insurance risk and his two children and parents- father and mother.

Objectives of the Practice:

- To provide protection and safety to the student in the form accidental group insurance scheme
- To encourage students to be aware about their health as student being the asset of the country.
- To provide economical support to the parents after the mishap and secure future of the dependents or nominee by proving sum assured
- To make the health insurance more inclusive among students.

• The Practice:

• Student's Health Security Insurance Scheme:

- The college has started Student's Health Security Insurance Scheme entitled 'Student's Group Mediclaim Policy' from 2016-17. It is introduced to every student at the time of admission. It is not

compulsory but students participate in it voluntarily.

- During admission a student pays Rs.171/- as one year premium and he/she becomes beneficiary. There is Coverage of 50,000/- in case of hospitalization expenditure. In case of death due to accident his parents will get amount of Rs. 2 00 000/- In case of accidental death of father the student will be entitled for Rs. 2 00 000/- and in case of accidental death of mother the student will be entitled for Rs. 1 00 000/-

- This Insurance has Cashless facility available if admitted in the shortlisted hospital by the company. If he/she is admitted in other hospitals then the claim amount is reimbursed.

- Employee Health Security Insurance Scheme:**

- The group Mediclaim Insurance is also available for all the staff members. It covers benefit of two children and parents of insured employee. There are different slabs as per risk cover :

- For Insurance of Rs. 1 Lakh the instalment amount is : 7800/- For 2 Lakh – 12,850/-

- Problems Encountered and Resources required:**

- The college belongs to rural area so the parents are mostly farmers and labourers having less awareness about the health insurance. So initially the students and parents were not willing for scheme. So there was a challenge to motivate them to participation. The college gave special guidance to students and parents through admission committee members and appealed them to take benefit of Insurance since the amount 2018-19 was Rs.171 and in 2019-20 Rs.175 only. After hard efforts in convincing now the number is consistently increasing.

Outcome:

- Following statistics show the outcome of beneficiary and now students are voluntarily accepting the scheme and employees are also satisfied due to large number of claims are successfully settled.

- Student Health Security Insurance Scheme

- Academic Year Beneficiaries Claimed settled**

- 2018-19 1276 00

- 2019-20 1114 01 Amol Kondhare (SYBCom) 1 Lakh

- Employee Health Security Insurance Scheme:

- Academic Year Beneficiaries Claimed settled**

- 2018-19 27 06

• 2019-20 07 02

Best Practice 2)

- **Title:** Environment Conservation through various Activities

- **Context:**

- Environment protection and conservation is the need of the hour. The college has taken initiatives to inculcate need of environment protection and conservation among staff and students. Majority of students are farmers so an attempt is made to spread the awareness of go green, tree plantation and conservation of leopards since the locality of Niphad is leopard prone.

- **Objectives:**

- i) Encourage tree plantation and conservation
- ii) Create awareness among farmers for leopard protection and conservation
- iii) Motivate students to protect and conserve biodiversity
- iv) Organise camps and spread the message of environment and biodiversity conservation

- **Practice:**

- College organises various activities in college and at adopted village Subhashnagar to spread the message of environment protection and conservation. Tree plantation is the regular practice. A University level residential camp was organised at the hill of Lonjai temple at Subhashnagar and the college put tremendous efforts to convert the hill green through building 50 CCT, 10 small water reservoirs. 4 Teachers 150 volunteers worked hard and undertaken massive tree plantation on the hill. A movement to stop open defecation was undertaken and the villagers were motivated to construct and use toilets. 100 soak peats are dug by the volunteers for toilets for the houses. A pink village drive was undertaken and the walls of houses were painted with pink colour and messages of environment conservation, clean village, save energy, save water, go green use bio fertilizer and save girl child were painted. A survey was conducted through door to door visit and save water and energy oath was given.

- The college surrounding area is leopard prone wherein leopards regularly appear in farms and reservoirs. So the college organised *Janata Waghoba drive* means let's know leopard drive in collaboration with NGO Wildlife conservation society and instead of frightening and killing the leopard a message was given to conserve. Through door to door campaign the awareness rising is done by showing pictures of steps how to save you from leopard and not to kill it. Posters of how to save you from leopards were placed at different places.

- **Problems Encountered and Resources Required:**

- Some of the villagers were not willing to accept that leopards need to be preserved to protect

biodiversity. They were of opinion that they are threat to life. The staff and students tried hard to motivate them to protect and conserve leopards. The villagers were convinced by showing pictures and pamphlets to take different steps if they find leopards in their farms or locality.

• **Outcome:**

• Lonjai hill is covered with greenery and college green ambience enriched with flora and fauna are the testimony of hard efforts of tree plantation and conservation. The villagers are convinced that leopards are to be protected and conserved. Students have been largely benefited from these initiatives resulted in their enhancement in communication skills and personality development and they are satisfied to give contributing of environment conservation. Vice Chancellor Dr. Karmalkar visited pink village and appreciated the efforts of the college.

File Description	Document
Link for Best practices in the Institutional web site	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

The college is committed to the personality Development of students. The mission of the college is to develop personality of youths through value and skill based education since the establishment, the college is committed to the personality development of students. All the programs, activities, events are focused on the personality development.

Soft Skills Development Training Program:

Every year college organise soft skill development programmes for third year students. Majority of Students come from vernacular medium for higher education in the college .Most of the students are unable to communicate their ideas, so it is important to bridge the gap and train them with communication skills. In this age of globalization everyone needs to communicate in English and present himself effectively. In soft skill training programme different lectures and Training session are organised for students to improve various skills which includes communication skills, group discussions, presentation skills, how to face interviews, Time management, Goal Setting, Positive Attitude building etc. The college also organize poster competitions to give students exposure on how to represent them. The college has Career guidance cell. Different workshops are organised under the c ell to guide the students regarding different competitive exams.

For Personality and skill development among the students college organised other different programs. To cite few examples:

- English dept has organised Two Day National seminar on "Emerging trends in personality development in higher education" on 5th and 6th September 2014.
- English dept has organised Two Day National Conference on Dimensions of Value Education in Higher Education on 26th and 27th September 2014.
- One Day workshop on utilization of E library and resources by Library dept is organised on 6th march 2015.
- Girls health awareness programme, Girls personality development programme was organised during 6 to 19 January 2016.
- The college organized Youth Parliament district level selection programme for the students of Nashik district.
- Lecture series on Cyber security and Human Rights and Duties is organized every year by PG departments.
- University level NSS Camp was organized at Subhash nagar village on the theme of Clean and Healthy India and hon. V.C. of Savitribai Phule Pune University appreciated the event organization.
- Study tour of Geography and commerce dept was organized at Sahyadri Farm Produce Company.
- Girls Personality Development programme was organised on 24/3/14

Handwritten magazine:

Every dept develop handwritten magazine in which students write essays, article, poems, proverbs, reports, observation on a particular theme selected by the student editorial board. To cite one example English dept has developed handwritten magazine during last five year as follows:

2013-2014 Biodiversity : We Care for Nature

2014-2015 Environmental Awareness

2015-2016 Use of English in Information Technology

2016-2017 Importance of Family

2017-2018 The Era of Information Technology and Computers

2018-2019 The Role of English in Digital India Campaign

2019-2020 The Usage of Google Search Engine

Student's Seminar:

Every dept organizes Students seminar that help students to learn presentation skills and communication skills. This practice directly helps for the personality development of students because in today's cut throat competition of the present market the presentation skills are the need.

Boating Club:

The Physical education of the college has established Boat club at the Kundewadi 12/1/2020. It is a landmark in the progress of the college in the attempt for the personality development of students. Due to this boating club the Niphad village will be known for hub of rowing sports and these village students will get maximum opportunities to get jobs in defence and police department.

Career Guidance and Placement Cell:

Every year the cell organizes lecture series for the students for career guidance and placement in various Fields. The Police Inspector, Police Sub Inspector, BDO, UPSC cracked successful candidates are invited to train students on how to prepare for the competitive exams.

Campus Interview:

The college is committed for the Career and Placement Cell of students so the college organised Campus interview on 26/4/2019 in collaboration with Om Gayatri Nursery Niphad 28 students participated.

Sport competitions:

Sport plays vital role in the personality development. Therefore every year the college organises sport matches and competitions of indoor and outdoor hat gives students a lot of exposure for the personality development.

English Dept students visit to surrounding schools:

Every year the English Dept students visit surrounding primary ZP and other schools to share their knowledge of English. It is an outstanding activity in which students get maximum exposure for communications and presentations that leads to their personality development. The headmaster of the schools has given them attendance certificates of their active participation in the event.

Gender Audit:

The College has been performing satisfactory duties towards the establishment of gender equality through the curricular, co-curricular and extracurricular activities. Our College runs various activities like N.S.S., N.C.C, and Rover Ranger, Sport Activities etc. the college gives equal opportunity to the girls and boys to do the social work. We can learn different things like love, virtue, Knowledge and generosity. "Rakshabandhan" is the activity that college celebrates and inculcate the values of family among the students. The college has undertaken Gender Audit by external peer team. The Committee visited the college and after document verification the committee has given Gender Audit Report with suggestions for improvement. Thus the college is committed towards gender equality and gender sensitization. The College has also been making continuous efforts to make the college campus gender sensitive.

Situated-ness:

The Multipurpose seminar hall of the college is constructed with fall ceiling and all the necessary amenities and instruments for mass programs and events. As it is only one of its kind in Niphad Village it is made available to the society for various programs and activities like Elections, seminars, training programs by Z.P and Police workshop etc.

The use of infrastructure is optimum. The playground and the open space are made available to Pilgrims moving on foot from Saptashringi Garh to Shirdi. In the moment of disaster of Flood at Chandori the college playground and campus is made available for flood victims.

File Description	Document
Link for appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

To inculcate the leadership skills among students the Student Council plays a vital role. Sports and cultural competitions are regularly organised for holistic development of talents of students. Complaint Redressal Cell is the platform successfully works as per policy and complaints are redressed in time. Suggestions boxes are kept at various places to receive complaints. Regular meetings of the cell help in timely redress of complaints. The College tries to address various issues of the girl students through this cell and various programs are also organised for awareness rising. No complaint of anti ragging and sexual harassment has been received till date. Gender audit is done and girl student's participation in various programs has been marked. Many girl students have won prizes in the competitions and they are felicitated in the assembly before all students gathering. This practice helps for motivation for other students.

Concluding Remarks :

For the efficient and collaborative working, the IQAC prepares different curricular, co-curricular, extracurricular committees and Cells for conducting academic and extension activities. The head of the department convene meeting in which workloads are distributed and the teacher develop departmental academic calendar and teaching plan accordingly. The administration of the college is decentralized at all the levels including teaching, co-curricular, extracurricular and financial management activities and it is monitored by the Principal with the support of IQAC. Vice Principal, HOD and Various committee coordinators collaboratively involve in the decision making. This collaborative practice creates free and fair atmosphere of participatory democracy. Administrative authority and responsibility are given to the faculty on the basis of their post, experience, capability, dedication skill to meet institutional goal. The administrative powers are delegated to HOD while doing expenditure on organisation of Seminars and conference, Students Development Officer to implement various schemes of the University, NSS Program Officers to implement regular activities and Special Winter Camp. The IQAC organised two workshops in collaboration with Human Resource Development Centre (HRDC) of MVP Samaj Nashik for Class four employees of Niphad Tehasil during 27 and 28 January 2020 in which total 224 Class IV employee. The role of IQAC is constructive in institutionalizing various policies and decisions and quality, transparency is maintained at every stage. The IQAC body consists of eminent personalities from various fields like Management, ALUMNI, Industry, Academic expertise, Stake holder. Every year three meetings are organised and Action taken report is prepared. During meeting various aspects are discussed including sanction of AQAR, implementation of revised curriculum, teaching, learning and evaluation activities, Research and extension activities including MOU and collaborations, infrastructural augmentations including library and support services, NSS, NCC, SEO and other practices, Governance, Purchase and maintenance, to be undertaken etc. The decisions are communicated to the staff in the staff meetings and measures are taken for compliance. The staff members fill Yearly form of self appraisal and the Principal finally gives remark and suggestions for improvement.